

The University of Denver requires that all faculty, staff and students that conduct research with biohazards complete the Basic Biosafety Training- Training for Investigators, Staff and Students handling Biohazards. This training program is provided and funded by the University of Denver at no charge to the end-user.

The following steps are provided to help you register in CITI (create an account (establishing a username and password)), select the correct course required by DU, to navigate through the program and finally, posting your completion certificate in IRBNet.

**Step 1:** Go to: [www.citiprogram.org](http://www.citiprogram.org) to begin the CITI training registration process.



Over 7.5 million CITI Program courses have been completed since 2000

Username

Password

[Forgot Username or Password?](#)

Log in through my institution

Create an account

Account requires registration as an affiliate of a subscribing CITI institution or as an unaffiliated learner.

**Step 2:** Select Your Organization Affiliation, enter **University of Denver**.

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

You must make a selection below.

Select Your Organization Affiliation

Search for organization: Enter full or partial name

[Can't find your institution? It may use Single Sign On. Check here.](#)

Drop-down lists have been replaced by this single search box. To find your organization, enter its name in the box above, then pick from the list of choices provided. If the selection is correct, click the "Continue to Step 2" button immediately below. To clear your selection and try again, click the "Search Again" button.

**Step 3:** Complete sections 3, 4, 5 & 6 as instructed. Step 7 is where you will select a course. For research involving work with biohazards it is required that you take **Training for Investigators, Staff and Students handling Biohazards- Biosafety/Biosecurity** and any other courses that are relevant to your field of research. The curriculum is set up like a questionnaire check mark **not at this time** for the modules that do not pertain to your research. Click the box next to the course then scroll all the way to the bottom, and click Complete Registration.

CITI - Learner Registration - University of Denver

Steps: 1 2 3 4 5 6 **7**

Select Curriculum - University of Denver

\* Indicates a required field.

[View instructions page](#)

Question 1

### Human Subjects Research

As required by the federal regulations, Human Subjects Protection (HSP) training must be completed before IRB approval will be granted. DU requires that this HSP training be completed and renewed within a four year period to be valid. Please choose the appropriate learner group(s) below based on your role and the type of human subjects activities you will conduct. You will be directed to the required modules as well as supplemental modules. The supplemental modules are provided for general interest only. Although it is recommended to complete these additional modules, you will not receive credit for completing them.

Choose all that apply

- Social Behavioral Educational Research Investigators
- Biomedical Research Investigators
- IRB Members
- Not at this time or I do not conduct Human Subjects Research

Question 5

### Biosafety

If you have been required or have been instructed to complete Biosafety/Biosecurity training, please select the appropriate courses below:

Choose all that apply

- Basic Biosafety Training
- Introduction to Biosafety
- Biosafety Retraining
- Animal Biosafety
- Shipping and Transport of Regulated Biological Materials
- OSHA Bloodborne Pathogens
- Select Agents, Biosecurity and Bioterrorism
- Emergency and Incident Response to Biohazard Spills and Releases
- Human Gene Transfer Trials
- NIH Recombinant DNA (rDNA) Guidelines
- OSHA Personal Protective Equipment Training
- Institutional Biosafety Committee Member
- Biosafety Complete Training
- Not at this time

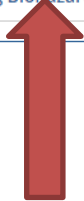
**Step 4:** Once registration is completed. Click on the course **Training for Investigators, Staff and Students Handling Biohazards.**

✔ Your registration has been completed successfully.

| University of Denver Courses  |             |                   |        |
|---|-------------|-------------------|--------|
| Course  | Status      | Completion Report | Survey |
| Training for Investigators, Staff and Students Handling Biohazards. | Not Started | Not Earned        |        |

My Learner Tools for University of Denver

- ➊ Add a Course or Update Learner Groups
- ➋ View Previously Completed Coursework
- ➌ Update Institution Profile
- ➍ View Instructions page
- ➎ Remove Affiliation



**Step 5:** Click on **complete the Integrity statement.**

Training for Investigators, Staff and Students Handling Biohazards. - Biosafety/Biosecurity

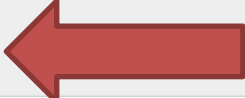
To pass this course you must:

- Complete all 15 required modules
- Achieve an average score of at least 80% on all quizzes associated with this course's module requirements

Your Current Score  
**0%**

You have unfinished required or elective modules remaining

[Complete The Integrity Assurance Statement before beginning the course](#)



**Step 6:** Click on the modules highlighted in blue to start. Continue through each module until complete.

| Required Modules  |                |          |
|---|----------------|----------|
|   | Date Completed | Score    |
| <a href="#">Safe Pipetting and Miscellaneous Work Practices (ID: 13901)</a> | Incomplete     | 0/0 (0%) |
| Biosafety Course Overview (ID: 13314)                                       | Incomplete     | 0/0 (0%) |
| Laboratory-Acquired Infections (ID: 13454)                                  | Incomplete     | 0/0 (0%) |
| Biohazard Risk Assessment (ID: 13455)                                       | Incomplete     | 0/0 (0%) |
| Medical Surveillance (ID: 13456)  | Incomplete     | 0/0 (0%) |
| Risk Management: Work Practices (ID: 13898)                                 | Incomplete     | 0/0 (0%) |
| Work Safely with Sharp Instruments (ID: 13899)                              | Incomplete     | 0/0 (0%) |
| Disinfection and Sterilization (ID: 13900)                                  | Incomplete     | 0/0 (0%) |
| Risk Management: Personal Protective Equipment (ID: 13458)                  | Incomplete     | 0/0 (0%) |
| Risk Management: Emergency and Spill Response (ID: 13459)                   | Incomplete     | 0/0 (0%) |
| Risk Management: Engineering Controls (ID: 13929)                           | Incomplete     | 0/0 (0%) |
| Centrifuge Precautions (ID: 13945)  | Incomplete     | 0/0 (0%) |

