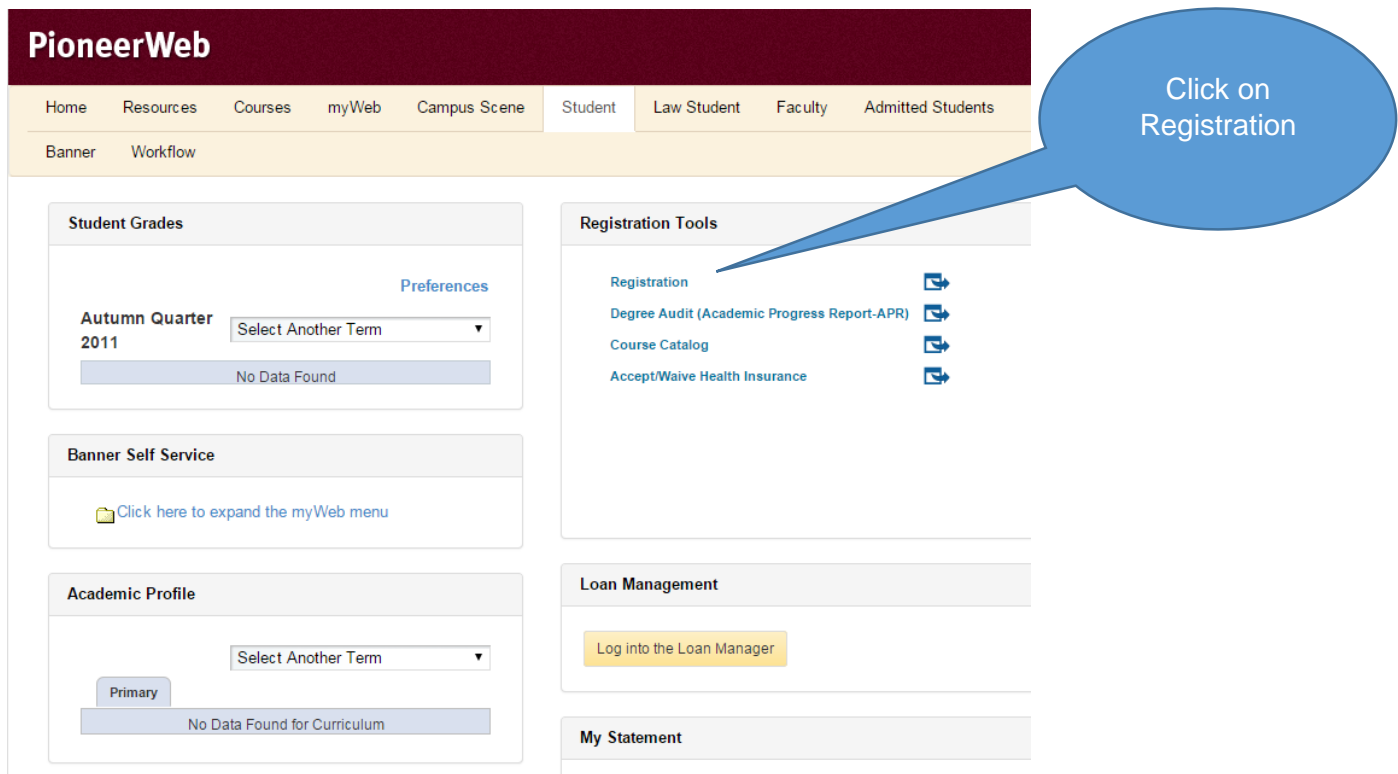


# How to Register for Classes

Log into Pioneer Web using your DU ID and Passcode. Click on the Student tab. The tab will be highlighted when active.



**PioneerWeb**

Home Resources Courses myWeb Campus Scene **Student** Law Student Faculty Admitted Students

Banner Workflow

**Student Grades**

Autumn Quarter 2011  
Select Another Term

No Data Found

**Registration Tools**

- Registration
- Degree Audit (Academic Progress Report-APR)
- Course Catalog
- Accept/Waive Health Insurance

**Banner Self Service**

Click here to expand the myWeb menu

**Academic Profile**

Select Another Term

Primary

No Data Found for Curriculum

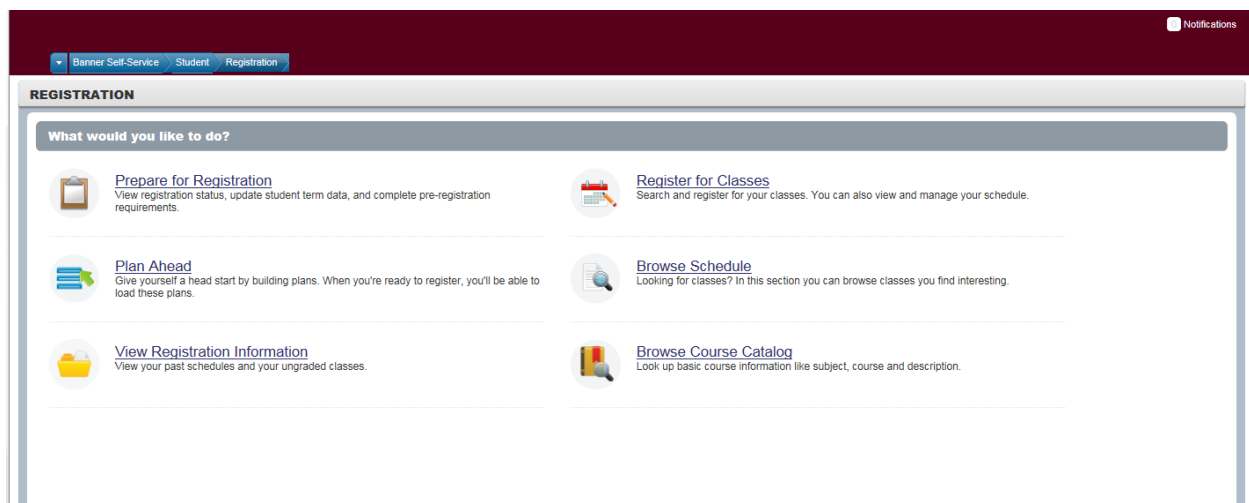
**Loan Management**

Log into the Loan Manager

**My Statement**

Click on Registration

Click on "Register for Classes".

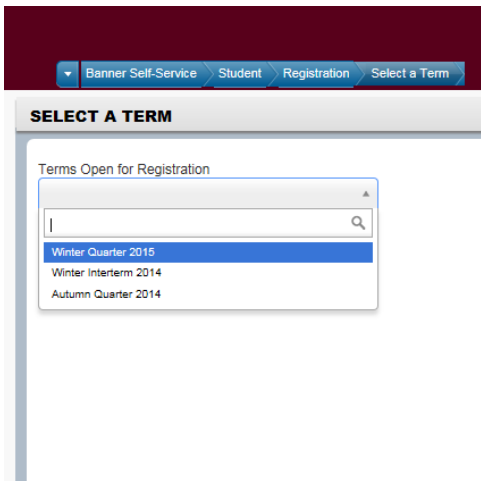


REGISTRATION

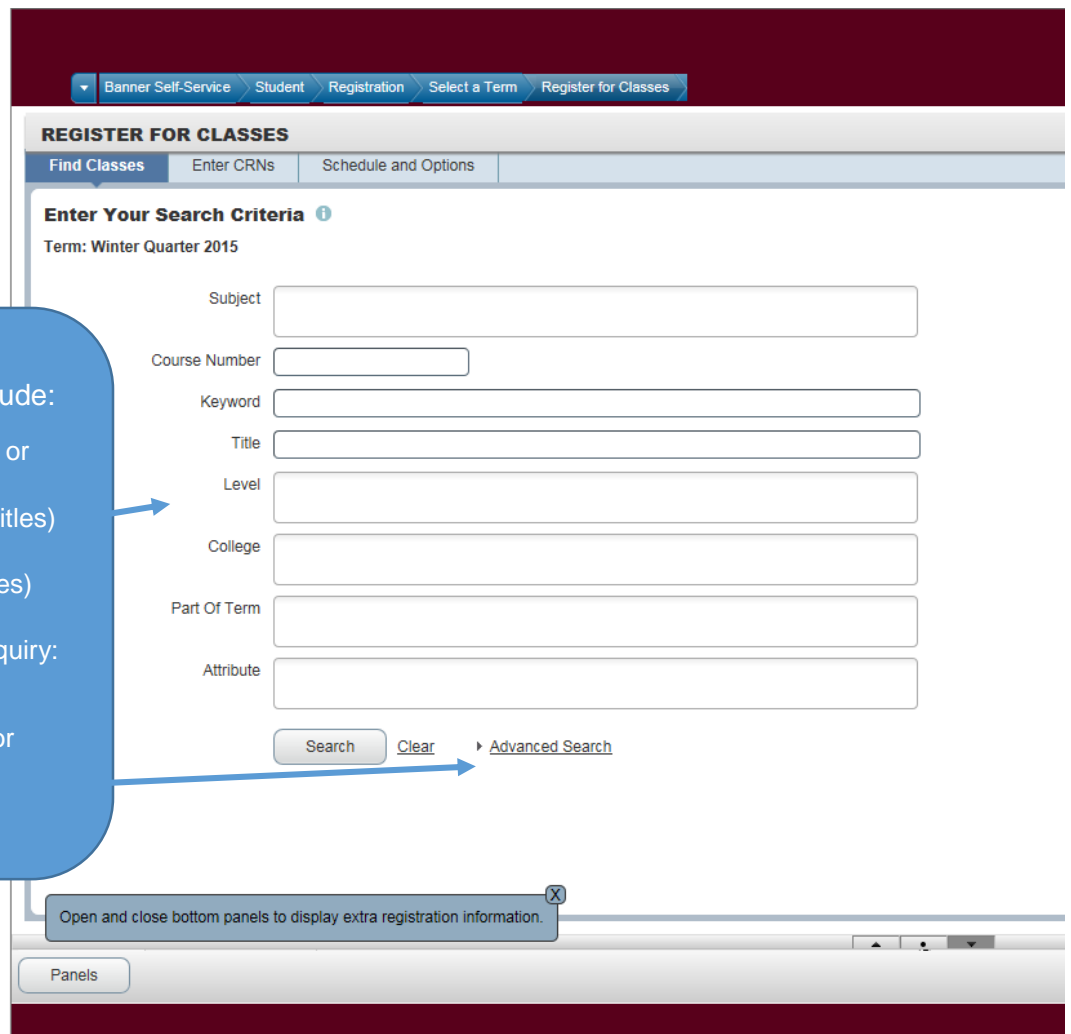
What would you like to do?

- Prepare for Registration**  
View registration status, update student term data, and complete pre-registration requirements.
- Register for Classes**  
Search and register for your classes. You can also view and manage your schedule.
- Plan Ahead**  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- Browse Schedule**  
Looking for classes? In this section you can browse classes you find interesting.
- View Registration Information**  
View your past schedules and your ungraded classes.
- Browse Course Catalog**  
Look up basic course information like subject, course and description.

You will be prompted for the term (e.g., winter quarter 2015).



You can search for classes by several criteria:



Basic search criteria include:

- Subject alone (e.g., French) or with Course Number
- Course Title (or portions of titles)
- Level (e.g., undergraduate)
- College (e.g., Social Sciences)
- Part of Term
- Attributes (e.g., Scientific Inquiry: Natural)

Or click Advanced Search for numerous additional criteria

Once you find the section you want to take, click the Add button. You will notice that it has been placed in the Calendar View and in the Summary View. Since it has not been submitted, the course will be shaded.

Alternatively, you can go old-school and click here to enter CRNs.

If you have already created a plan and would like to register from that plan, click on "Plans."

Banner Self-Service Student Registration Select a Term Register for Classes

REGISTER FOR CLASSES

Find Classes Enter CRNs Plans Schedule and Options

Search Results — 7 Classes  
Term: Winter Quarter 2015 Subject: French Course Number: 1002 Search Again

| Subject | Subject Description | Course | Section | Title                | Hours | CRN  | Term      | Instructor                  | Meeting Times                                     |     |
|---------|---------------------|--------|---------|----------------------|-------|------|-----------|-----------------------------|---|-----|
| FREN    | French              | 1002   | 1       | Français élémentaire | 4     | 1073 | Winter... | Woelber, Terri Jo (Primary) | S M T W T F S 09:00 AM - 09:50 AM Building: Sturm | Add |
| FREN    | French              | 1002   | 2       | Français élémentaire | 4     | 1074 | Winter... | Woelber, Terri Jo (Primary) | S M T W T F S 10:00 AM - 10:50 AM Building: Sturm | Add |
| FREN    | French              | 1002   | 3       | Français élémentaire | 4     | 1897 | Winter... | Kuiper, Odette (Primary)    | S M T W T F S 11:00 AM - 11:50 AM Building: Sturm | Add |
| FREN    | French              | 1002   | 4       | Français élémentaire | 4     | 1075 | Winter... | Maggiole, Arianna (Primary) | S M T W T F S 12:00 PM - 12:50 PM Building: Sturm | Add |

Schedule Schedule Details

Class Schedule for Winter Quarter 2015

|      | Sunday | Monday               | Tuesday              | Wednesday            | Thursday             | Friday | Saturday |
|------|--------|----------------------|----------------------|----------------------|----------------------|--------|----------|
| 10am |        | Français élémentaire | Français élémentaire | Français élémentaire | Français élémentaire |        |          |
| 11am |        |                      |                      |                      |                      |        |          |
| 12pm |        |                      |                      |                      |                      |        |          |
| 1pm  |        |                      |                      |                      |                      |        |          |

Summary

| Title                | Details     | Hours | CRN  | Schedule Ty | Status  | Action             |
|----------------------|-------------|-------|------|-------------|---------|--------------------|
| Français élémentaire | FREN 1002 2 | 4     | 1074 | Lecture     | Pending | **Web Registered** |

Total Hours | Registered: 0.0 | Billing: 0.0 | CEU: 0.0 | Min: 0.0 | Max: 0.0

Submit

Once you have found the section you want, click the "Add" button.

The display will be shaded until you click Submit.

Once you submit your request, the course in the calendar view and in the summary will change to green. You will notice that the status in the summary will state "Registered." Confirmations and problems are noted in the message area at the top of the screen.

The screenshot displays a registration interface with a message box at the top right containing three error messages for CHEM 1002 CRN 2255: "Field of Study Restriction - Field of Study", "Linked course required (Lab)", and "Prerequisite and Test Score error". Below the message box is a "REGISTER FOR CLASSES" section with a "Find Classes" tab and an "Enter CRNs" tab. The "Enter CRNs" tab shows a form for entering CRNs for the Winter Quarter 2015 term, with a "CRN" input field and "Add to Summary" and "Add Another CRN" buttons. Below this is a "Class Schedule for Winter Quarter 2015" calendar view showing French classes on Monday-Thursday and Science of Contemporary Issues on Monday and Wednesday. To the right is a "Summary" table with columns for Title, Details, Hours, CRN, Schedule Ty, Status, and Action. The table shows two rows: one for "Français élémentaire" (FREN 1002, 2, 4, 1074) with a green "Registered" status, and one for "Science of Contemporary..." (CHEM 1002, 01, 4, 2255) with a pink "Errors Prevent Registration" status. A "Submit" button is at the bottom right. A "Panels" button is at the bottom left. A tooltip at the bottom left of the calendar says "Open and close bottom panels to display extra registration information."

Success or problem messages appear here.

Note that this Status is pink and states "Errors Prevent Registration."

Note that the Status is green and states "Registered."