Understanding Your Degree Audit

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OFFICE OF THE REGISTRAR
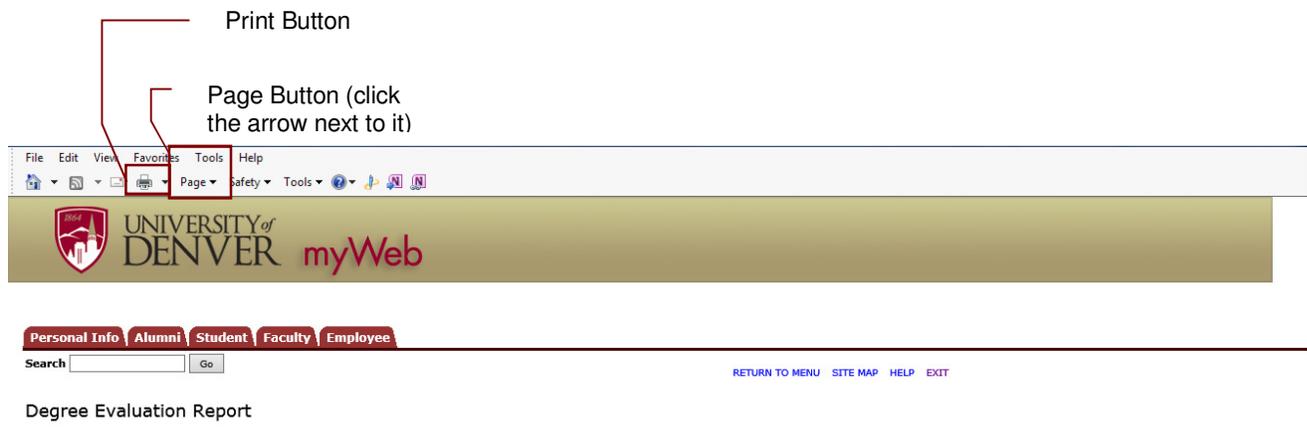
The Degree Audit is a record of your progress toward completing your degree requirements. It provides a summary of your completion of your university requirements, major and minor requirements, electives, and overall degree requirements including your grade point average (GPA). The Degree Audit is intended only as an advising tool; it is not a transcript.

Viewing/Printing Your Degree Audit

1. Log into PioneerWeb using your DU ID number and your passcode.
2. Select the "Student" tab at the top of the page.
3. Under "Registration Tools", click on "Degree Audit".
4. Select the current term, and then click "Submit".
5. To view an existing degree audit, click on "Previous Evaluations" at the bottom of the page. Please be aware that by choosing this option, you may not see recent changes to your degree audit. For the most accurate degree audit, click on "Generate New Evaluation" at the bottom of the page. **Please Note:** You can also click on your degree program to view the last degree audit that was run for you.
6. Select the program for which you would like to run a degree audit and then click "Generate Request".
7. Click the print button at the top of the screen. Before printing, make sure the text size is set to "smaller" or "smallest" (click the arrow next to the page button at top of the screen, go to text size and select the correct size). **Note:** These instructions are based on Internet Explorer. Other browsers may require a different process for printing and changing text size.

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Degree Evaluation Report

Interpreting Your Degree Audit

General Program Information – Lists general information such as Degree, Major and Major Department, Minor(s), and Concentration(s).
Catalog Term – Determines the requirements that appear on the degree audit.
Evaluation Term – The academic term in which the degree audit was generated.
Expected Graduation Date – Anticipated date of graduation. Until a graduation application is submitted, this date is just an estimate.
Results as of – Date the degree audit was generated.

Please Note: *If your majors are offered by different colleges (e.g. Psychology/Social Sciences, History/Arts and Humanities), your majors will appear on separate degree audits. If your majors belong to the same college (e.g. Management, Finance), both majors will appear on the same degree audit.*

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Degree Evaluation Report

Information for John R. Student

Program Description

Program :	Bachelor of Arts-Social Sci	Catalog Term :	Autumn Quarter 2010
Campus :		Evaluation Term :	Spring Quarter 2011
College :	Social Sciences	Expected Graduation Date :	Jun 08, 2013
Degree:	Bachelor of Arts	Request Number :	20
Level :	Undergraduate	Results as of :	Mar 31, 2011
Majors :	Sociology	Minors :	Spanish Anthropology
Departments :	Sociology & Criminology	Concentrations :	

Program Evaluation

	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	183.00	93.50		21
Required Institutional:	No	45.00	41.00		10
Overall GPA :	Yes	2.00	3.28		

Program Description
The Academic Progress Report (APR) is an advising guide for meeting degree requirements, NOT an official transcript. Questions regarding the APR should be directed to the appropriate academic adviser. It is the responsibility of the student to meet all requirements for graduation. The value of total credits used assumes successful completion of all courses in progress. NOTE: Grades for repeated courses count in the GPA; however, repeated courses do not count toward degree hours and will not count toward satisfactory progress.

Program Description – Please read carefully! The program description includes important information about your degree audit.

Program Evaluation Summary – The Credits column lists the credit hour or GPA requirement and overall earned GPA. The Met column indicates whether the requirement has been fulfilled. Note: This does not mean that all requirements are met.
Total Required – Number of credit hours required for the degree and number of credit hours completed (includes credit hours currently in progress).
Required Institutional – The minimum number of credit hours that must be completed at DU (The last 45 credit hours of your degree must be completed at DU).
Overall GPA – Minimum GPA required for the degree and current overall GPA.

Area – Each Area reflects a specific component of your degree requirements (e.g. Major(s), Minor(s), Common Curriculum, Electives). The Area summary will sometimes show the minimum required GPA and/or the minimum credits hours required for the area. The <u>Met</u> column will show a yes or a no depending on if those specific requirements have been fulfilled.

Please Note: A yes in the <u>Met</u> column does not mean that all requirements for the Area have been met.
Many Areas require additional approval (e.g. Major, Minor).

Area Description – Please read carefully! The area description includes important information about area requirements.

Area Requirements

Area : Sociology Major	Met	Credits		Courses	
		Required	Used	Required	Used
Area GPA :	No	2.00	0.00		

Area Description
  NOTE: See bulletin and department for major requirements. Only grades of "C-" or above will fulfill major requirements. NOTE: Your major area will NOT show as "Met". Major requirements are finalized by your department at the time of graduation.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No		MAJOR REQ							201070	SOCI	1810	Intro to Sociology		4.50	TR	T
									201070	SOCI	1XXX	Gender Relations		4.50	TR	T
									201130	SOCI	2500	Schooling and Society		5.00		R
									201070	SOCI	2540	Social Problems		4.50	TR	T
Yes	AND	XGPA HRS														

Course Attribute Attachment Description
Major courses not meeting the minimum grade (if any)

		Total Credits and GPA :	18.50	0.00

Area Requirements

Area : Anthropology Minor	Met	Credits		Courses	
		Required	Used	Required	Used
Area GPA :	Yes	2.00	3.85		

Area Description
  NOTE: See bulletin and department for minor requirements. Only grades of "C-" or above will fulfill minor requirements. NOTE: Your minor area will NOT show as "Met". Minor requirements are finalized at the time of graduation.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No		MINOR REQ							201130	ANTH	2000	Pioneers of Anthropology		4.00		R
									201110	ANTH	2010	Cultural Anthropology		4.00	A	H
									201070	ANTH	2310	Fundamentals of Archaeology		4.00	A-	H
Yes	AND	XGPA HRS														

Course Attribute Attachment Description
Minor courses not meeting the minimum grade (if any)

		Total Credits and GPA :	12.00	3.85

XGPA Hours –Courses that do not meet the minimum grade requirement (usually C-) or course level requirement for an Area appear here. **These courses do not count toward meeting area requirements but do count toward the area GPA and overall GPA.**

Please Note: Your Major /Minor department may require you to repeat a course that falls below the minimum grade requirement. Although the hours for both courses are added into your total credits, only one course can be used toward meeting degree requirements.

Total Credits and GPA - Lists the total credit hours earned for the area and the area GPA. The total credits include hours completed and hours in progress; Incomplete (I) hours are not included.

Area Requirements

	Met	Credits		Courses	
Area : Spanish Minor		**Required**	**Used**	**Required**	**Used**
Required Institutional:	Yes	12.00	12.00		3
Area GPA :	Yes	2.00	4.00		

Area Description
NOTE: See bulletin and department for minor requirements. Only grades of "C-" or above will fulfill minor requirements. NOTE: Your minor area will NOT show as "Met". Minor requirements are finalized at the time of graduation.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No		MINOR REQ							201070	SPAN	2001	Intermediate Spanish		4.00	A	H
									201110	SPAN	2002	Intermediate Spanish		4.00	A	H
									201130	SPAN	2003	Intermediate Spanish		4.00		R
Yes	AND	XGPA HRS														

Course Attribute Attachment Description
Minor courses not meeting the minimum grade (if any)

Total Credits and GPA : 12.00 4.00

Area Requirements

	Met	Credits		Courses	
Area : Common Curriculum - UG		**Required**	**Used**	**Required**	**Used**

Area Description
NOTE: See the Undergraduate Bulletin or an academic adviser for Common Curriculum requirements.

Area Attached Groups

Met	Description	General Requirements Met	Detail Requirements Met
Yes	First-Year Seminar	Yes	Yes
Yes	Writing and Rhetoric	Yes	Yes
Yes	Language	Yes	Yes
No	Ways of Knowing	Yes	No
Yes	Advanced Seminar	Yes	Yes

Group Requirements

	Met	Credits		Courses	
Group : First-Year Seminar		**Required**	**Used**	**Required**	**Used**

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		FSEM						FSEM							1	E

Group Requirements

	Met	Credits		Courses	
Group : Writing and Rhetoric		**Required**	**Used**	**Required**	**Used**

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		WRIT							201070	WRIT	1122	English Comp I		4.50	TR	T
									201070	WRIT	1133	English Comp II		4.50	TR	T

Group Requirements

	Met	Credits		Courses	
Group : Language		**Required**	**Used**	**Required**	**Used**

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		LANGUAGE							201070	SPAN	2001	Intermediate Spanish		4.00	A	H

Some courses may appear and be used in multiple areas. These courses will only count once toward overall hours and GPA.

Credits – Number of credit hours of the course taken.
Grade – Grade earned for the course.
Source – Indicates where the course is located in the student record:

H – Academic History (completed DU course)
T – Transfer Course
R – Registration (course is in-progress, for a future term, or from a past term and hasn't been graded)
E – Requirement met by Exam/Test Score

Met Column - Indicates whether the requirement has been fulfilled.
<u>Yes</u> – The requirement has been met.
<u>No</u> – The requirement has not been met or requires additional approval.

Electives – Courses not used in completing specific requirements, but which may be required for completing total degree hours, will appear in elective area(s).

Please Note: *SI-Natural courses may appear under electives until all required courses have been completed.*

Group Requirements

	Met	Credits		Courses	
Group : Ways of Knowing		Required	Used	Required	Used

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		AI-NATURAL							201070	MATH	1200	Calculus	AI1	6.00	TR	T
No	AND	AI-SOCIETY							201110	ANTH	2010	Cultural Anthropology	AI2	4.00	A	H

Course Attribute Attachment Description
(Complete two courses in Analytical Inquiry: Society and Culture for a minimum of 8 credit hours. Students MUST complete at least two courses in two different disciplines.)

Met	Condition	Rule	Term	Subject	Course	Title	Credits	Grade	Source
Yes	AND	SI-NATURAL	201070	GEOG	1201	Env. Systems: Wther & Climate	4.00	A-	H
			201110	GEOG	1202	Env. Systems: Hydrology	4.00	A	H
			201070	GEOG	1203	Intro to Earth Science	6.00	TR	T
Yes	AND	SI-SOCIETY	201070	ECON	1020	Intro to Macroeconomics	4.50	TR	T
			201070	PSYC	1001	Intro to Psychology	4.50	TR	T

Group Requirements

	Met	Credits		Courses	
Group : Advanced Seminar		Required	Used	Required	Used

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		ASEM							201130	ASEM	2498	Community in Urban Society		4.00		R

Area Requirements

	Met	Credits		Courses	
Area : Unrestricted Electives		Required	Used	Required	Used

Area Description
NOTE: See bulletin for unrestricted elective requirements. Your unrestricted electives area will NOT show as "Met".

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No		ELECTIVES							201070	HIST	2200	France: The Revolution - 1900		4.00	I	H
									201070	MATH	1XXX	College Algebra		4.50	TR	T
									201070	PHYS	1XXX	Astronomy		4.50	TR	T
									201110	PLSC	1000	Intro to American Politics		5.00	F	H

	Title	Credits	GPA
	Total Credits and GPA :	9.00	0.00

Area Requirements

	Met	Credits		Courses	
Area : Upper Division Hours		Required	Used	Required	Used
Total Required :	No	75.00	37.50	9	

Area Description
NOTE: You must complete a minimum of 75 hours at the 2000 or 3000-level.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No					2000	4XXX	75.00		201130	ANTH	2000	Pioneers of Anthropology		4.00		R
									201110	ANTH	2010	Cultural Anthropology		4.00	A	H
									201070	ANTH	2310	Fundamentals of Archaeology		4.00	A-	H
									201130	ASEM	2498	Community in Urban Society		4.00		R
									201130	SOCI	2500	Schooling and Society		5.00		R
									201070	SOCI	2540	Social Problems		4.50	TR	T
									201070	SPAN	2001	Intermediate Spanish		4.00	A	H
									201110	SPAN	2002	Intermediate Spanish		4.00	A	H
									201130	SPAN	2003	Intermediate Spanish		4.00		R

	Title	Credits	GPA
	Total Credits and GPA :	37.50	3.92

Upper Division – Some areas have an upper-division requirement. This area is a <u>summary</u> that lists all upper division courses. Similar areas found under other degrees include Business GPA (BSBA/BSAcc degrees) and Engineering GPA (all Engineering degrees).

Please Note: *Although courses are duplicated in this area, they apply to degree requirements once only. These courses are already included in the total hours.*

Office of the Registrar
University Hall | 2197 S. University Blvd. | Denver, CO 80208 | 303.871.4095 | Fax 303.871.4300 | registrar@du.edu |
www.du.edu/registrar

In Progress Courses – Lists all courses for which you are currently registered. Past courses that have not been completed and graded may also appear here. This section also lists the Area to which each in progress course will apply. If a course will count in more than one area, it will be listed multiple times.

In Progress Courses

Area	Subject	Course	Title	Credits
Anthropology Minor	ANTH	2000	Pioneers of Anthropology	4.00
Common Curriculum - UG	ASEM	2498	Community in Urban Society	4.00
Sociology Major	SOCI	2500	Schooling and Society	5.00
Spanish Minor	SPAN	2003	Intermediate Spanish	4.00
Upper Division Hours	ANTH	2000	Pioneers of Anthropology	4.00
Upper Division Hours	ASEM	2498	Community in Urban Society	4.00
Upper Division Hours	SOCI	2500	Schooling and Society	5.00
Upper Division Hours	SPAN	2003	Intermediate Spanish	4.00

Courses Not Used

Subject	Course	Title	Term	Credits	Grade
ANTH	1910	Ancient Worlds	201110	4.00	W
WRIT	1133	Writing and Research	201070	4.00	A-
WRIT	1133	Writing and Research	201070	4.00	W

Attributes Not Used

Attribute	Subject	Course	Title	Term	Credits	Grade
A	ANTH	1910	Ancient Worlds	201110	4.00	W
AI2	ANTH	1910	Ancient Worlds	201110	4.00	W

Rejected Courses

Subject	Course	Area	Reason	Attribute
ANTH	1910	Anthropology Minor	Detail Min Grade Not Met.	
ANTH	1910	Anthropology Minor	Area Min Grade Not Met.	
ANTH	1910	Common Curriculum - UG	Area Min Grade Not Met.	
PLSC	1000	Common Curriculum - UG	Area Min Grade Not Met.	
WRIT	1133		Repeated Course.	
WRIT	1133		Repeated Course.	
HIST	2200	Upper Division Hours	Area Min Grade Not Met.	
ANTH	1910	Unrestricted Electives	Area Min Grade Not Met.	

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Courses Not Used – Lists all courses not used toward degree requirements. Generally, the courses that appear here have either been dropped and have a "W" assigned or are courses that have been repeated. The grade received for each is shown but not the reason the course wasn't used. Check the rejected courses section for a reason why a course isn't counting.

Attributes Not Used – Similar to Courses Not Used. Lists courses with attributes not used toward degree requirements. Attributes are used to allow courses to move to certain requirements such as Analytical Inquiry - Society or Advanced Seminar.

Rejected Courses – Lists all courses rejected from specific areas. This section also lists the area(s) from which a course has been rejected as well as the reason.

Please Note: *A course may appear here if it has been rejected from a specific area even if it is counting toward another.*

"What-If" Analysis

You may choose to run a degree audit using a "What-if" analysis. The *What-If* analysis allows you to run a degree audit for any degree and major. Undergraduate students, if your current major is History, the *What-If* option can help you determine how your current courses would apply if you changed your major to French. Graduate students considering a change of program can run a degree audit to view course requirements for another program.

Please note: Undergraduate majors must be officially changed through the declaration of major form; some majors require a secondary admission process. Graduate students must still follow formal admission processes to change programs.

Instructions for printing a "What-If" analysis:
1. Log in to PioneerWeb using your DU ID number and password.
2. Select the Student tab at the top of the page.
3. Under Registration Tools, click on Degree Audit.
4. Select the current term and click submit.
5. Click on What-If Analysis at the bottom of the page.
6. Follow the instructions listed on the page for each step. When you're ready to view the degree audit, click submit.
7. Select the current term and then click Generate Request.