2019-20 FINANCIAL AID REFUND RETURN FORM

Financial Aid Refunds

Federal Direct, Federal Direct PLUS, and private loans are disbursed directly to a student's tuition account after all financial aid requirements have been satisfied. If the total loan proceeds are greater than the total amount due, a refund is issued for the excess amount to the student. Refunds will either be transmitted directly to the bank established by the student when setting up direct deposit or mailed to the Mailing Address on the students account.

Returning a Refund

If you have received a refund of your student loans and you would like some or all of those excess funds returned to your lender in order to reduce the loan principle, please fill out "Step 1" and "Step 2" below and submit this form to the Bursar's Office. You may confirm your loan principal has been reduced online by logging into PioneerWeb.

Step 1: Student's Confirmation of Return Request

I,_____, have received a refund in the amount of _____for the
(Print First and Last Name) (Dollar Amount)

_____term and would like to have _____returned to my lender. I have either made
(Fall, Winter, Spring or Summer) (Dollar Amount)

a payment online, attached to this form either a personal check* issued to the University of Denver, or attached the

original refund check issued to me from DU.

Step 2: Student Signature

Student Signature:_____ Student ID:_____ Date: _____

Step 3: Bursar's Confirmation of Payment

Amount of payment received:_____ Received By & Date: _____

Step 4: Financial Aid's Confirmation of Request Form Receipt

Received By & Date:_____**

*Any check returned for insufficient funds will void its associated return request.
**Processing of this form by the financial aid office may take up to ten business days.