



THE PATH OF A REPORT

TITLE IX SEXUAL HARASSMENT PROCEDURES

Upon receiving a report of Prohibited Conduct, the University will:

1

PROVIDE SUPPORT
and assistance in obtaining University and community resources.

2

PROVIDE INFORMATION
about preserving evidence, obtaining medical treatment, and contacting police.

3

EVALUATE SAFETY
of individuals and the University community.

4 DETERMINE COMPLAINANT'S PREFERENCES:

A

Complainant may request that **no further University Resolution** be taken.

B

Complainant may file a Formal Complaint and seek one of two forms of **University resolution**.

The University will seek to honor this request if it is possible to do so while also **protecting the health and safety of individuals and the University community**.

1. **Formal Resolution**, which involves an investigation, and hearing/sanction (if applicable).
2. **Informal Resolution**, which (if available) includes a variety of informal options for resolving reports.

Next, the University will conduct a Threat Assessment to:

1

DETERMINE UNIVERSITY ACTIONS

- **University Resolution:** if Complainant or Title IX Coordinator filed Formal Complaint
- **No Action:** balance request with health and safety risk factors to determine whether request can be honored

2

EVALUATE REPORTING DUTIES

Health & Safety risks may require reporting to:

1. The Police (if health/ safety threat is identified)
- OR
2. Child Protective Services (if under 18)

INITIAL ASSESSMENT OF REPORT

THREAT ASSESSMENT OF REPORT

CONCLUDE OR BEGIN RESOLUTION PROCESS

A REPORT TO LAW ENFORCEMENT MAY BE MADE AT ANY POINT THROUGHOUT THIS PROCESS
RESOURCES AND SUPPORT ARE AVAILABLE THROUGHOUT THIS PROCESS

Process either concludes or moves on to Formal or Informal Resolution.

The University also offers access to confidential resources for students and employees who are unsure about whether to report Prohibited Conduct, or to any student or employee seeking counseling or other emotional support throughout this process.

FORMAL RESOLUTION - TITLE IX SEXUAL HARASSMENT

At the beginning of the resolution process:

- 1 WRITTEN NOTICE** to the Complainant and the Respondent.
- 2 TRAINED INVESTIGATOR(S)** will conduct a prompt, thorough, fair, impartial investigation with equal opportunity to be heard, submit evidence, & identify witnesses.
- 3 ADVISOR OF CHOICE** may accompany, support, and advise each party.

INVESTIGATION

At the conclusion of an investigation:

- Investigator will make available to the Complainant and Respondent all available evidence obtained during investigation.
 - Complainant and Respondent have ten (10) business days to submit a written response to the evidence.
 - Investigator will consider any additional response submitted prior to the conclusion of the investigation.
- Investigator will prepare an **Investigation Report** which fairly summarizes the information and conducts an objective evaluation of all relevant evidence, both inculpatory and exculpatory
- Title IX Coordinator will send the **Investigation Report** to the parties and provide each **10 business days** to review and respond to the **Investigation Report**.

HEARING

Hearing before Hearing Officer:

- Title IX Coordinator will appoint a trained, impartial **Hearing Officer** who is provided the **Investigation Report** and evidence.
- If party does not have **Advisor** at the Hearing, University will appoint an advisor of the University's choice.
- Hearing** with cross examination of parties and witnesses by **Advisor**. **Hearing Officer CANNOT** consider information from individuals who do not participate in hearing.

WRITTEN DETERMINATION

Hearing Officer will issue a **Written Determination Letter** to the parties following the Hearing that identifies all potential policy violations, whether there is sufficient evidence to support a finding of Responsibility, the findings of facts, rationale for determination. If there is a finding of Responsibility, the Outcome Council or Decision Maker for Disciplinary Action will determine the sanction.

The Written Determination may be appealed to an Appeal Officer. Any sanction issued by the Outcomes Council or Decision Maker for Disciplinary Action will not take effect until the conclusion of the Appeal.

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Typically, the period from commencement of an investigation through resolution (finding and sanction, if any) will not exceed 90 business days. This time frame may be extended for good cause.