



COVID-19 Visitor Protocol

The University has adopted this protocol to comply with applicable state and local public health orders and to be consistent with applicable federal and state guidance. The Provost's Office may issue updated protocols, which become effective upon adoption, to respond to changes in state and local public health orders, to be consistent with new federal and state guidance, and/or to adapt to changing conditions on campus. Please watch for updates to these protocols and regularly check the [DU COVID-19 website](#) for news and other important information.

University of Denver COVID-19 Visitor Protocol

The University of Denver (DU) has established several categories of access for visitors to the DU campus. Visitors must comply with the requirements applicable to their specified category.

Ticketed and seated event access (including commencement)—Visitors must follow the event protocols communicated for that event.

Single-day/single-building access—DU personnel may host a visitor for a short duration and/or to visit a single building. The visitor must complete the [Visitor Screening Survey](#) within 12 hours prior to arriving on campus. The host must facilitate the visitor's entrance into the building and confirm that the visitor has completed the screening. The DU Bookstore allows visitors after they complete the symptom-survey at the entrance.

48 hour-access—Visitors can obtain a visitor badge that allows them to move freely around campus for a period of up to 48 hours. Visitors must check in at the Coors Fitness Center during regular business hours (7 a.m.-7 p.m. M-F; 9 a.m.-7 p.m. Sat-Sun) to obtain their badge. Visitors should return their visitor badge to one of the collection locations around campus (see map for locations).

Vendors—Vendors may request access to campus for deliveries, pickups, and contracted work. Vendors must wear face coverings at all times and arrange with building managers or COVID access managers to obtain limited building access to complete the delivery, pickup, or other contracted work.

HELP Center—DU has a help center at the Carepod (COVID testing center) in the parking lot on the North side of the Ritchie Center. For additional questions regarding visitors, please contact COVIDcoordinator@du.edu or call 303-815-0037.

Visitors with Single Day/Single Building Access

- a. Visitors with single day/single building access may include research participants, clients, prospective students and their families, or persons visiting campus for other reasons, but do not include any individual with a Banner ID number (e.g., University employees, students, and special community members).
 - i. For research participants, the research team scheduling the visit will provide the visitor the required information based on the research team's and building's approved protocols.
 - ii. For clients of clinics and therapists, the clinic/therapist scheduling the visit will provide the visitor the required information based on the clinic's and building's approved protocols.
 - iii. For prospective students, their families, and other visitors to the Office of Admissions, the Office of Admissions will provide the visitor the required information.
- b. Within two (12) hours prior to arriving on campus, visitors with single day/single building access must complete a symptom monitoring self-assessment survey to identify whether it is appropriate for them to visit campus. This survey will also:
 - i. inform visitors of the preventative actions the University is taking to respond to COVID-19;
 - ii. collect visit information (i.e. date, time, campus location); and
 - iii. acknowledge the unavoidable additional risk that results from visiting campus.
- c. If a visitor with single day/single building access does not complete the symptom monitoring self-assessment survey online or cannot check their temperature prior to arrival on campus, the host must not

permit the visitor to enter any University building prior to completion of the survey, including checking the visitor's temperature.

- d. For visitors who report symptoms of COVID-19, the University will:
 - i. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
 - ii. Inform them that they should contact their health care provider.
- e. For visitors who report being in close contact (within 6 feet for at least 10 minutes) with any person who has been exposed to COVID-19, is symptomatic with COVID-19, or has been diagnosed with COVID-19, the University will:
 - i. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
 - ii. Inform them that they should [quarantine](#).
- f. For visitors who are not fully vaccinated and have, in the past 14 days, traveled internationally or to a location with more than 10 cases per day per 100,000 residents, the University will:
 - i. Inform them to not visit campus and inform their host that the visitor is not permitted to visit campus; and
 - ii. Inform them that they should [quarantine](#).
- g. If a visitor reports any symptoms of COVID-19 while on campus, the University will:
 - i. Require the visitor to leave campus immediately and inform their host that the visitor is not permitted to visit campus;
 - ii. Inform them to follow [CDC recommended steps](#) and that they should contact their health care provider;
 - iii. Inform the visitor that they must not return to campus until they are fever-free, without medication, for 72 hours and 10 days have passed since their first symptom; and their symptoms are improving; and
 - iv. If multiple colocated individuals have these symptoms, the University will contact the Denver Department of Public Health & Environment.
- h. The University will store responses to the survey for 14 days after the date of their visit and will use the information for the following reasons:
 - i. To notify the visitor if the University determines that the visitor may have been exposed to COVID-19 while on campus;
 - ii. To follow up with the visitor's campus contacts should the visitor inform the University that the visitor has become symptomatic or diagnosed with COVID-19; and
 - iii. To implement any necessary protocols to comply with state and local orders, federal and state guidance, or to adapt to changing conditions on campus.
- i. The data visitors provide in the screening survey is securely stored and is only accessible to University employees and agents authorized to handle secure information for University operations and who are obligated to maintain confidentiality. Should the University learn that a visitor may have been exposed to the virus causing COVID-19, the University will use the contact information visitors provide to alert the visitor and may share the contact information, as required, with the Denver and/or Colorado Department of Public Health and Environment by the University's deputized COVID-19 reporter.

Visitors with Multi Day/Multi Building Access

- a. Visitors with multi day/multi building access may include job candidates, visiting faculty, prospective students and their families, or individuals visiting campus for other reasons, but does not include any individual with a Banner ID number (e.g., University employees, students, and special community members).
- b. Upon arriving on campus, visitors with multi day/multi building needs must check in at the Coors Fitness Center during regular business hours (7 a.m.-7 p.m. M-F; 9 a.m.-7 p.m. Sat-Sun) to obtain their badge.
- c. At check-in visitors must completely fill out a more detailed visitor survey using the QR code on the back of the visitor pass as well as acknowledge the following information:

- i. informed of the preventative actions the University is taking to respond to COVID-19;
 - ii. acknowledge the unavoidable additional risk that results from visiting campus
 - iii. disclose vaccination status
 - iv. agree to inform the University of any close contact or positive test result within 48 hours after their departure from campus
 - v. agree to return the visitor badge to one of the badge drop off areas (map provided)
- d. Visitors who report symptoms of COVID-19, the University will:
 - vi. not grant access to buildings and the access card will be suspended; and
 - vii. inform them that they should contact their health care provider.
- e. For visitors who are not fully vaccinated and report being in close contact (within 6 feet for at least 10 minutes) with any person who has been exposed to COVID-19, is symptomatic with COVID-19, or has been diagnosed with COVID-19, the University will:
 - i. not grant access to buildings and the access card will be suspended; and
 - ii. Inform them that they should [quarantine](#).
- f. For visitors who are not fully vaccinated and have, in the past 14 days, traveled internationally or to a location with more than 10 cases per day per 100,000 residents, the University will:
 - i. not grant access to buildings and the access card will be suspended; and
 - ii. inform them that they should [quarantine](#).
- g. If a visitor becomes symptomatic of COVID-19 while on campus, the University will:
 - iii. require the visitor to leave campus immediately;
 - iv. inform them to follow [CDC recommended steps](#) and that they should contact their health care provider;
 - v. inform the visitor that they must not return to campus until they are fever-free, without medication, for 72 hours and 10 days have passed since their first symptom; and their symptoms are improving; and
 - vi. if multiple collocated individuals have these symptoms, the University will contact the Denver Department of Public Health & Environment
- h. The University will store responses to the survey for 14 days after the date of their visit and will use the information for the following reasons:
 - vii. to notify the visitor if the University determines that the visitor may have been exposed to COVID-19 while on campus;
 - viii. to follow up with the visitor's campus contacts should the visitor inform the University that the visitor has become symptomatic or diagnosed with COVID-19; and
 - ix. to implement any necessary protocols to comply with state and local orders, federal and state guidance, or to adapt to changing conditions on campus.
- i. The data visitors provide in the screening survey is securely stored and is only accessible to University employees and agents authorized to handle secure information for University operations and who are obligated to maintain confidentiality. Should the University learn that a visitor may have been exposed to the virus causing COVID-19, the University will use the contact information visitors provide to alert the visitor and may share the contact information, as required, with the Denver and/or Colorado Department of Public Health and Environment by the University's deputized COVID-19 reporter.

Minors

Visitors may be minors, who are the primary visitor (research participant, client) or who are accompanying another DU visitor or DU personnel. Minors must complete the visitor survey, wear a mask (if <12 or 12-17 and not fully vaccinated), and stay in the presence of their host or adult visitor