

 UNIVERSITY of DENVER	UNIVERSITY OF DENVER POLICY MANUAL IT GOVERNANCE		
<u>Responsible Department:</u> Office of Information Technology <u>Recommended By:</u> VC for Information Technology and Chief Information Security Officer, SVC Business and Financial Affairs <u>Approved By:</u> Chancellor	<u>Policy Number</u> IT 13.10.020	<u>Effective Date</u> 9/__/2021	

I. INTRODUCTION

The needs of the University Information Resources continually evolve as new challenges, opportunities, and technologies emerge. The purpose of this policy is to define the University's Information Technology ("IT") Governance program that ensures IT solutions are strategically aligned with institutional goals to minimize risk to the University.

II. POLICY OVERVIEW

- A. It is the policy of the University to establish an IT governance and management framework to:
 1. Align the organization's Information Technology with the organization's business goals and objectives.
 2. Enable high-quality enterprise IT planning and management;
 3. Define the roles and responsibilities necessary to create and sustain a comprehensive governance, planning and management framework;
 4. Enable new strategic capabilities that allow the University to operate efficiently and effectively; and
 5. Identify and manage risks and protect the University's information resources.
- B. The development or acquisition of new applications, systems, databases, infrastructure, services, operations, and facilities must be approved by the head of the applicable department or division, in accordance with Policy FINA 2.10.030 - *Limits of Authority*.

III. PROCESS OVERVIEW

- A. The Office of Information Technology provides the central point of accountability,

leadership, vision and coordination for the enterprise.

B. The Office of Information Technology is responsible for:

1. Designing and implementing processes necessary to govern, plan, manage, oversee, evaluate and implement business planning, technical architecture, standards, information and telecommunications, resource management planning, budgeting, funding, quality assurance, IT asset inventory and management, IT procurement, IT security, and IT performance standards and measurements;
2. Providing governance for enterprise IT coordination, planning, decision-making, and policy development;
3. Coordinating, facilitating, track and report to executive management, the status of IT projects;
4. Developing and implementing IT communications and management support infrastructure including enterprise focused information sharing.
5. Acting as the sponsor for IT initiatives including research, identification and development of opportunities, proof-of-concept, etc.
6. Establishing and maintaining a technical assessment capability through which to evaluate information and telecommunications technologies and management practices.

C. The Vice Chancellor of Information Technology is required to establish IT policies and procedures to meet the goals and objectives of the IT Governance Program.

IV. DEFINITIONS

A. “Information resources” means all devices, services, networks and other resources and technology related to the transaction of University business, regardless of form or location, that are owned, provided, or administered by or through the University, or used to electronically store, process, or transmit information.

B. “Information Technology” or “IT” means the hardware and software resources owned, leased, or used by the University and its partners to store, process or transmit University information. Information Technology is a subset of the University’s information resources.

C. “Information technology governance” means the policies, standards, structures, processes, and guidance established to ensure that the University’s

information resources support the mission, goals, objectives, and regulatory requirements as established by federal and state law and regulation, and University policies.

- D. “Information Technology (IT) projects”** means temporary endeavors to introduce new University IT Services, as well as implement significant changes to existing University IT Services.

Revision Effective Date	Purpose