**Institutional Review Board (IRB) Authorization Agreement**

**Name of Institution Providing IRB Review** (“Reviewing Institution”):

**University of Denver (Colorado Seminary)**

IRB Registration #: IRB00000555

Federal Wide Assurance #: FWA00004520

**Name of Institution Relying on the Designated IRB** (“Deferring Institution”):

{insert deferring institution}

Federal Wide Assurance #: {insert FWA #}

The Officials signing below agree that the {insert Deferring Institution} may rely on the University of Denver IRB for review and continuing oversight of its human subjects research described below:

This agreement is limited to the following specific protocol:

Name of Research Project: {insert Project Title}

IRBNet #: {insert IRBNet #}

Name of DU Principal Investigator: {insert DU PI, credentials}

Name of Principal Investigator: {insert Deferring Institution PI, credentials}

Sponsor of Funding Agency: {insert funding source}

1. Responsibilities of Designated IRB and Reviewing Institution
	1. The review performed by the Designated IRB will meet the human subject protection requirement of Deferring Institution’s OHRP-approved FWA.
	2. Designated IRB or Reviewing Institution shall review applicable grant to ensure the protocol is congruent with the grant.
	3. The Designated IRB will follow written procedures for reporting its findings and actions to appropriate officials at Deferring Institution. Relevant minutes of IRB meetings will be made available to Deferring Institution upon request.
	4. Reviewing Institution shall report Designated IRB findings of serious or continuing noncompliance and unanticipated problems posing risks to subjects or others to OHRP, FDA and sponsors, when required by law of Reviewing Institution policy. The Designated IRB shall share its findings with Deferring Institution prior to a report if those findings involve conduct by Deferring Institution’s employees or agents.
	5. Neither party to this agreement is required to accept a deferral or to make a deferral, except as described in this Agreement.
2. Responsibilities of Deferring Institution
	1. Deferring Institution remains responsible for ensuring compliance with the Designated IRB’s determinations and with the Terms of its OHRP-approved FWA.
	2. If Deferring Institution has agreed on its OHRP-approved FWA to apply 45 CFR Part 46 (the “Common Rule”) or any of its Subparts to non-federally funded or supported research, Deferring Institution shall communicate this to Reviewing Institution in writing prior to review by Designated IRB of the research.
	3. Deferring Institution will notify Reviewing Institution of any instances of potential noncompliance or any unanticipated problems which may pose risks to subjects of others of which it becomes aware for any protocols covered by this Agreement.

This document must be kept on file by both parties and provided to OHRP upon request.

This Agreement may be terminated at any time upon written notice to the other party’s Institutional Official. Upon termination, each institution must assume or arrange for oversight of the activities of its own employees or agents. Designate IRB oversight shall continue until transfer of the protocol(s), which shall occur without undue delay.

**Signature of Signatory Official (Reviewing Institution): University of Denver (Colorado Seminary)**

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Corinne Lengsfeld, PhD

Senior Vice Provost for Research & Graduate Education

University of Denver Insitutional Official

**Signature of Signatory Official (Deferring Institution):**

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Print Full Name:

Institutional Title:

Phone / Email