

# CAMPUS PARTNERS

SUMMER EDITION

JULY 2020 | ISSUE NO. 5



## DU MASKS



DU's washable cloth masks have arrived! We will be reaching out to divisions within the coming days to determine designees to distribute masks within groups. Please expect to receive masks by August 7th if you are on campus. If you aren't currently working on campus, your mask will be here when you return.

### 01 MASKS

### 01 BUDGET REMINDERS

### 02 CAMPUS PARTNERS REALIGNMENT

### 03 NEW FRINGE RATES

### 03 FGIDST

## Budget Reminders

- Any discretionary purchase of goods or services over \$2,500 needs pre-approval, routed through Tammy Schneider.
- Unless given approval from Linda Kosten, hires are still frozen.
- In FY21, salary breakage will be tracked centrally and will not go to individual gainshare. Salary breakage cannot be used for individual budget needs without pre-approval.
- Please review your FY21 budget closely. Reductions were made as part of the budget development process, and there are temporary decreases in place for the Travel and Meals budgets.

If you would like to meet with someone on the Campus Partners team to review your budget, please reach out to us at [CampusPartners@du.edu](mailto:CampusPartners@du.edu).

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*Dimond Family Residential Village*

## CAMPUS PARTNERS TEAM REALIGNMENT

*Due to some changes put in place with the FY21 budget development, Campus Partners has realigned some of its main budget contacts, specifically regarding divisions supported by Faith Rose, Ashley Blumenauer, and Tammy Schneider. As part of this realignment, Faith will be reviewing all UAP Pioneer Travel and Expense transactions, and Ashley will be reviewing those for all other Campus Partners divisions. Sandy Burke will be handling hiring, separations, and job changes for all divisions.*

*The Campus Partners Business Officer Floater, Eryn Allange, is wrapping up her support of the University Advancement team in early August. Going forward, she will be supporting the Office of Teaching and Learning, the Vice Provost of Faculty Affairs, and the Fall Logistics Taskforce.*



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## FY21 Fringe Rates

**Appointed Fringe:** 25.11%

**Non-Appointed Fringe:** 8.0%

**Student Fringe:** 1.7%

**Appointed Research Fringe:** 24.2%

**Non-Appointed Research Fringe:** 7.4%

**Student Research Fringe:** 1.4%

**Leave Research:** 1.7%

*Need to find your budget?*

**FY21 budget information will be available in DU Data Insights on August 1st, 2020, after June II close. If you need to view prior to the June II close, please use Banner screen FGIBDST as seen below.**

Organization Budget Status FGIBDST 9.3.6 (MDB) ADD

Chart: \* D ... Fiscal Year: \* 21 ...

Index: ...

Query Specific: \* ☐

Account

Commit Type: Both

Include Revenue: ☒

Accounts

Organization: ... Fund: ...

Program: ... Account: ...

Account Type: ... Activity: ...

Location: ...

Get Started: Complete the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

**In FGIBDST, enter 'D' for Chart and select the correct Fiscal Year. Enter the correct Org and Fund. When the org is entered, the Program will autopopulate. Clear this field before selecting 'Go' or 'Alt Page Down' to view the budget.**

