



Academic Dismissal Form

This form should be submitted to the Office of Graduate Education when a department is dismissing a student from their academic program. Students should only be dismissed from their academic program at the end of a quarter. The dismissal will be notated on the student’s transcript. Read the full policy [here](#).

Student Name: _____ DU ID Number: _____

Graduate Program: _____ Last date of attendance: _____

The department is dismissing the student listed above from the academic program. Please note that students who have been dismissed from the academic program are not normally readmitted.

Please provide rationale for the request:

Please attach the student’s dismissal letter to this form and any relevant communication with the student. Once the Office of Graduate Education has processed the dismissal, it is the department's responsibility to notify the student of dismissal and the student status will change to “DA” (dismissed academic.)

Department Chair or Director: _____ Date: _____

Dean: _____ Date: _____

FOR USE BY THE OFFICE OF GRADUATE EDUCATION ONLY:

Processed by the Office of Graduate Education: _____ Date: _____