

# CourseLeaf Dashboard

The new dashboard's core functions remain the same while offering new features and a single site for all CourseLeaf modules

The profile card gives users info on their CourseLeaf roles

These buttons take users to the bulletin preview site and the course and program proposal forms

Account Information

Logged in as

Kateri McRae

Current Roles

- PSYC Chair
- PSYC Editor

COURSELEAF

Help

Catalog

Courses

Programs

ITEMS

WORKFLOW 3

Types

My Items

0 New

1 In Progress

0 Pending

0 Done

Pages in Process: In Progress

Page Title	Page Type	Current User(s)	Last Activity
Psychology	Catalog	Kateri McRae	Jun 26, 2025

Users see what stage items are at in the the status bar--items display below that status

Users access items for review under the workflow tab with features for filtering by role, item type and term

The screenshot shows the COURSELEAF dashboard. At the top, there's a green header with the COURSELEAF logo and a Help icon. Below the header, there are three tabs: Catalog, Courses, and Programs. The Workflow tab is selected, indicated by a red arrow. Below the tabs, there are filters for Role (My roles), Type (Any Type), and Term (Any Term). Below these filters, there's a section for Filters Applied, showing X roles: PSYC Chair, X roles: PSYC Editor, and X roles: Kateri McRae. Below this, there's a table with columns: Page Title, Type, Term, Submitter, Approver, Submitted, and Modified. The table contains three rows of data.

Page Title	Type	Term	Submitter	Approver	Submitted	Modified
PSYC 3625: Couple Therapy with Diverse Populations	Courses	Winter Quarter 2026	Paula Houghtaling	PSYC Chair	Jun 26, 2025	Jun 26, 2025
PSYC 2010: Psychology of Women	Courses	Winter Quarter 2026	Pamela Miller	PSYC Chair	Jun 26, 2025	Jun 26, 2025
SS-PSYC-MINOR: Psychology	Programs	Winter Quarter 2026	Pamela Miller	PSYC Chair	Jun 26, 2025	Jun 26, 2025

The screenshot shows the University of Denver Course Change Request form. At the top, there's a header with the University of Denver logo and the text 'Course Change Request'. Below the header, there's a section for 'Course Deactivation Proposal'. The form includes fields for Date Submitted, Viewing, Last approved, Last edit, and Changes proposed by. There's also a section for 'Catalog Pages referencing this course' and 'Other Courses'. At the bottom, there's a section for 'Proposal Date', 'Effective Term', and 'Course Title'. On the right side, there's a sidebar with 'In Workflow' and 'History' sections. The 'In Workflow' section shows a list of roles: 1. PSYC Chair, 2. SS Dean, 3. Vice-Provost Academic Programs, 4. Registrar, and 5. Banner. The 'History' section shows a list of actions: 1. Feb 18, 2025 by Nicholas Perry (Nicholas Perry).

Workflow items can be edited, rolled back or approved from the dashboard.