

 UNIVERSITY OF DENVER	UNIVERSITY OF DENVER POLICY MANUAL EMERITUS AND EMERITA STATUS	
<u>Responsible Department:</u> Human Resources & Inclusive Community <u>Recommended By:</u> Provost, VC Human Resources <u>Approved By:</u> Chancellor	<u>Policy Number</u> HRIC 4.10.020	<u>Effective Date</u> 5/5/2026

I. INTRODUCTION

This Policy sets forth the eligibility criteria and the awarding process for Emeritus and Emerita Status.

II. POLICY OVERVIEW

Eligibility

The honorary title “Emeritus” or “Emerita” may be awarded upon retirement. To obtain Emeritus or Emerita Status, a faculty member must have rendered long and valuable service to the University in the ranks of Professor, Associate Professor, and Assistant Professor in any faculty series.

Emeritus and Emerita faculty shall have the privileges accorded all retirees with additional privileges as follows:

1. Eligible for tuition waivers accorded to current employees of the University.
2. Exempt from the 20 years of service and age 55 requirements to secure the retiree health insurance package.
3. Exempt from the 30 years of service and age 55 requirements to secure the retiree life insurance package (although Emeritus faculty and Emerita faculty members are subject to life insurance termination at age 70).
4. May request office assistance for transaction of University related business (e.g. preparing of publications).
5. Eligible to request an office and/or laboratory space, if possible, provided the use of such facilities warrant such a space allocation.

III. PROCESS OVERVIEW

Awarding

The awarding of the rank of Emeritus or Emerita shall be processed in the usual manner of promotion. A recommendation must come from the department, it must be approved by the Dean, then the Provost, and finally, the Board of Trustees.

A certificate shall be presented to the Emeritus or Emerita faculty member at an

appropriate occasion.

IV. DEFINITIONS

None

V. RESOURCES

A. University Policy HRIC 3.40.060 – *Employee Tuition Waiver*

B. University Policy HRIC 3.40.030 – *Retirement and Retiree Benefits*

Revision Effective Date	Purpose
<i>6/28/2021</i>	<i>Minor revisions</i>
<i>5/5/2026</i>	<i>Minor revisions to change the terminology from “Emeritus” to include both “Emeritus and Emerita”</i>