



UNIVERSITY of DENVER

OFFICE OF GRADUATE EDUCATION

Return this form to:  
Office of Graduate Education  
Mary Reed Building, Room 5  
2199 S. University Blvd. Denver, CO 80208  
Phone 303-871-2706 | Fax 303-871-4942  
[gradservices@du.edu](mailto:gradservices@du.edu)

## Academic Dismissal Form

This form should be submitted to the Office of Graduate Education when a department is dismissing a student from their academic program. Students should only be dismissed from their academic program at the end of a quarter. The dismissal will be notated on the student's transcript.

Student Name: \_\_\_\_\_

DU ID Number: \_\_\_\_\_

Department/Major: \_\_\_\_\_

Degree: \_\_\_\_\_

Please select the following:

The department is dismissing the student from the academic program.

*Students who have been dismissed from the academic program are not normally readmitted.*

Please provide rationale for the request:

**Please attach the student's dismissal letter to this form and any relevant communication with the student. Once the Office of Graduate Education has processed the dismissal, it is the department's responsibility to notify the student of dismissal and the student status will change to "DA" (dismissed academic.)**

Department Chair or Program Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_

Dean: \_\_\_\_\_

Date: \_\_\_\_\_

FOR USE BY THE OFFICE OF GRADUATE EDUCATION ONLY:

Vice Provost Notified: \_\_\_\_\_

Date: \_\_\_\_\_

Academic Dismissal Form for Graduate Students Updated October 2018

The complete Termination policy and Student Status Definitions are available from the Graduate Policies and Procedures:

<http://bulletin.du.edu/graduate/academic-requirements-policies-and-procedures/academic-standards/termination/> and

<http://bulletin.du.edu/graduate/academic-requirements-policies-and-procedures/enrollment-status/student-status-definitions/>