

Erica Elvove, MSW

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Professional Summary

Responsible and self-motivated professional with fourteen years of experience working with diverse clients and managing programs and projects. Master of Social Work with proven success in developing educational, non-profit and for-profit programs; coordinating staff, interns and volunteers; building and maintaining strategic partnerships; planning and facilitating classes, meetings and events. Specialist in human-animal interactions. Interested in promoting social justice from a leadership position within the higher education system.

Education

Master of Social Work <i>University of Denver Graduate School of Social Work, Denver, Colorado</i> Leadership for Community and Organizational Practice Concentration Animal Assisted Social Work Certificate Member of Phi Alpha Honor Society OMNI Research Award Nominee	June 2008
Bachelor of Science in Social Welfare and English <i>University of Wisconsin, Madison, Wisconsin</i>	May 2001

Experience

Adjunct Faculty <i>University of Denver, Graduate School of Social Work</i>	September 2014 to present
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- Teach graduate-level courses in social work with specialization in animal-assisted social work.
- Participate in curriculum development activities and adjunct faculty trainings.

Program Coordinator <i>Institute for Human-Animal Connection, Graduate School of Social Work, University of Denver</i>	October 2012 to present
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- Manage program development including strategic planning, budgeting and fiscal management, capacity building, marketing, communications and fundraising development.
- Supervise one Program Assistant and two MSW student interns.
- Develop new distance learning opportunities focused on human-animal interactions, human-in-environment theory and One Health paradigm. Participate in curriculum development and experiential learning lab creation for the Animal-Assisted Social Work certificate for MSW students.
- Manage speaker series, conferences and other events. Successfully acted as primary organizer of 2014 conference with over 400 attendees and 22 speakers on trauma-informed, animal-assisted interventions.

Instructor & Administrator <i>Animals and Human Health Certificate Program, Institute for Human-Animal Connection, Graduate School of Social Work, University of Denver</i>	June 2008 to present
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- Administer program for professional development students by coordinating six instructors, facilitating annual instructor meetings and conducting all aspects of administration including enrollment, registration, scheduling, instructor contracting and fiscal management in collaboration with multiple community partners and University of Denver and Graduate School of Social Work employees.
- Plan and facilitate four, two-day Capstone sessions per year including coordination of final student project presentations, community field trips, guest speakers, meals and certificate presentation.
- Design, maintain and provide technical assistance for three online courses, each offered four times per year, with average enrollment of twelve students from the US and abroad.

- Build camaraderie in each cohort of students through communication, guidance and provision of support throughout the nine-month program.

Vice President and Program Administrator

January 2010 to present

J Escapes LLC, Englewood, CO

- Establish and maintain administrative protocol for family-owned landscaping business.
- Manage business operations, including bookkeeping, payroll, human resources and tax reporting. Track and maintain operating budget and account, accounts receivable and accounts payable.

Volunteer Coordinator

June 2008 to August 2009

Colorado Therapeutic Riding Center, Longmont, CO

- Trained, coordinated and supervised volunteer force of 250 teens and adults for a premier therapeutic horseback riding center for people with disabilities.
- Implemented volunteer recruitment, retention and recognition activities.
- Developed relationships with participants, families and corporate donors.

MSW Intern

September 2007 to May 2008

Colorado Therapeutic Riding Center, Longmont, CO

- Designed and implemented new miniature horse outreach program by creating project manual and curriculum; conducted specialized training with therapy animal.
- Created community partnerships with programs benefitting children with disabilities and seniors living in assisted care facilities.
- Conducted quantitative and qualitative program evaluation; results nominated for the OMNI Research Award through University of Denver's Graduate School of Social Work.
- Completed supervised agency development activities, including grant writing for staff development and attendance at board of directors meetings.

MSW Intern

September 2006 to May 2007

The Bridge Project, Denver, CO

- Managed after-school program site in a Denver public housing neighborhood, including program development and facilitation for at-risk children.
- Created and taught programming for elementary youth integrating animal-assisted learning and co-facilitated middle-school girl's group through a partnership with the Binning Foundation outdoor leadership program.
- Conducted case management and home visits with multicultural families.

Family Advocate

January 2005 to June 2006

Advocacy for La Plata, Durango, CO

- Provided direct support to at-risk families involved in the Temporary Aid to Needy Families public assistance system and advocated in the interest of the client.
- Coordinated services and collaborated with community partner programs on behalf of families with multiple barriers to employment. Acted as participant coach in Dialectical Behavior Therapy. Attended CO Works conferences to develop functional knowledge of Colorado's public assistance system and better serve clients.

Volunteer

February 2002 to April 2004

Peace Corps, Thulo Syabru Village, Rasuwa District, Nepal

- Served as English Resource Teacher in a disadvantaged primary school by teaching English classes and conducting sustainable training with local teachers.
- Submitted, received and conducted school sanitation grant project through USAID and Peace Corps small project funding.
- Acted as the Scholarship Chairperson for the Peace Corps Women In Development Committee.

Service Coordinator

August 2001 to January 2002

Child and Family Connections, Chicago, IL

- Provided low-income families with information concerning the Illinois Early Intervention System at the state and local level.
- Created service plans, coordinated services and monitored progress for each child diagnosed with developmental delays.