

University of Denver Graduate School of Social Work

REQUEST FOR FIELD INTERNSHIP IN PLACE OF EMPLOYMENT

1. Student Name _____

Foundation Year Concentration Year Advanced Standing

Student's DU ID # _____ DU E-mail _____

Length of Employment _____

2. Agency Name _____

Agency Division/Unit/School _____

Agency Contact Phone _____

Agency Contact E-mail _____

Is the agency currently an approved GSSW Field Agency? Yes No

3. Student's present employment status and job description: _____

4. Type of assignment/work responsibilities student has currently: _____

5. Type of new assignments student will be given for field practice arrangement:

6. What will be the new or changing emphasis in the student's field internship?

7. Student's field internship time will consist of _____ days per week, totaling _____ hours. How many of these field internship hours will be given from employment hours? _____.
8. For foundation and clinical practice concentration students, indicate how workload will be divided: approximately _____ cases, _____ families and/or _____ groups.

For community practice concentration students, indicate how workload will be divided between administrative and management tasks.

9. Will student be able to meet with the Field Instructor for a minimum of 1 ½ hours for foundation students and/or 1 hour for concentration students each week?
 Yes No
10. Will student have adequate time for internship-related responsibilities?
 Yes No

Signatures:

Agency Executive Director _____ Date _____

Print Name: _____

Employment Supervisor _____ Date _____

Print Name: _____

Field Instructor _____ Date _____

Print Name: _____

Student _____ Date _____

Director of Field Education _____ Date _____

Please return to: Director of Field Education
 Field Education Office
 University of Denver
 Graduate School of Social Work
 2148 S. High Street
 Denver, CO 80208

For Field Office use only: cc: student's academic advisor student's Field Liaison
