Call Meeting to Order

1) Introduction of Council Members
2) Approval of September Meeting Minutes
   a) Approved
3) Guests: Daniel Wesolowski, Athletics and Recreation
   a) Faculty and staff specials, www.denverpioneers.com/tickets
      i) Promo code DUFACSTAFF ($8.00 tickets – no limit)
STAFF ADVISORY COUNCIL

1) Hockey – home opener this weekend
2) Faculty and staff appreciation – men’s basketball – November 17th at 12 p.m. with 11 am lunch
   (a) Anyone is invited (family & friends)
3) DU VIP Cards - $99.00 up to 4 tickets for any ticketed event excluding hockey and lacrosse
   ii) Team building opportunities in Athletics
4) New Business
   a) New procedures and format – more in-depth discussion for guest speakers in meetings. What do we need to know more about? Three openings at monthly meetings
      i) Minutes/departmental reports
         (1) Self-reporting on Google docs – monthly
         (2) Submit notices and events to DUdigest – consider if we need to request an additional space
      ii) Meetings
         (1) Could be posted in draft then approved in meeting
   b) SAC roles and responsibilities – recommit to be great communicators to our constituents
      (1) Attend monthly meetings
      (2) Represent interests and concerns of constituency
      (3) Keep constituents informed
      (4) Disseminate copies of council’s meetings minutes after approval
         (a) Link to SAC website
      (5) Be advocates to units
      (6) Participate in sac sponsored events
   ii) Committees roles and responsibilities
      (1) Commit to one committee
         (a) Executive Board
         (b) Staff Issues
         (c) Employee Recognition
         (d) Outreach
         (e) Community and Events
            (i) Coat Drive – is there a central place for student groups (so we co-collaborate efforts)
            (ii) Staff Appreciation Luncheon
            (iii) Egg Hunt
            (iv) Take Your Child to Work Day
            (v) Cartridges for Kids
               1. No longer has a driver to pickup stuff.
                  a. Potentially have Staples pickup?
                  b. USPS – instructions to deliver cartridges
                  c. Sustainability council meets tomorrow – will address
                  d. What about Net-Impact?
   c) Portfolio demo – does this work with wiki?
We are going to give this a try

Transparency and sustainability in processes

Open discussion

5) Old Business
   a) Vice President/President-elect position
      i) Monica Humble has taken this position
   b) Secretary position
      i) Need to fill – HR has a recorder that they will let us use to capture full meeting
   c) Committee sign ups
      i) Need to sign up for at least one committee
   d) Open discussion
      i) Stef would like to propose another committee –
         ii) Finance Committee
             (1) Aimee Neu
             (2) Nichole Creger
             (3) Jon Aderhold
      iii) SAC is not as resourced as the Faculty Senate
           (1) Need a rationale in order to ask for more money
      iv) SkillSoft – can we get it back?
          (1) Aimee/HR – due to budget restrictions and low usage it has been discontinued. No other programs are currently being reviewed.
      v) Professional development committee? – keep it with staff issues committee
         (1) Aimee Neu is working with units on training – HR will have consistent and ongoing workshops

6) Committee reports
   a) Outreach
      i) Fall/Winter happy hour – moving forward - no date yet
      ii) New initiatives
   b) Staff awards & recognition -
      i) Thank you’s and write ups
   c) Staff Issues (on-going)
      i) Town halls – once approval from chancellors office will move forward
      ii) New initiatives –
          iii) Performance forms are due this Friday, October 11 ---- Aimee Neu, ext. 1-3307
   d) Coat drive

7) Adjournment

Respectfully submitted,
Nichole Creger
SAC Secretary

Next Meeting:
November 13, 2013, 12 - 1 pm
Mary Reed, DuPont room

Topics for November: Todd Rinehardt, Admissions