



UNIVERSITY of
DENVER

STAFF ADVISORY COUNCIL

STAFF ADVISORY COUNCIL MINUTES

October 14, 2015

11:30am to 1:00pm

Garden Room – Colorado Women’s College

	Ahmad, Deana	Josef Korbel School of International Studies
	Aliaga, Kathy (treasurer)	Facilities Planning and Management
	Anderson, Lindsay	Graduate School of Professional Psychology
	Arnold, Marlene	Internationalization
X	Belstock, Sarah	Student Life/HCC
X	Bigley, Nichole (Co-Secretary)	Women's College (elected)
	Blagg, Garrett	University Libraries
X	Bokenkamp, Gloria	Daniels College of Business
X	Brown, Mary Sue (Webmaster)	UTS
X	Buckley, Jon	Engineering and Computer Science (elected)
	Carver, Mary	UTS
	Cederberg, Emily	Sturm College of Law
X	Chen, Michael	Human Resources
	Coccia, Kristina	Morgridge College of Education
X	Colburn, Renee	Campus Safety
	Dietrich, Erin (Co-Secretary)	AHSS/Social Sciences
X	Escobar, Karen	Natural Sciences and Math (NSM)
X	Feldman, Amy	University College (elected, co-rep)
X	Field, Angel	Athletics & Recreation (elected)
X	Giesen, Greg	HR
X	Glasgow, Greg	MarComm
	Grimm, Kendra	Josef Korbel School of International Studies
X	Hefty, Tina	University Libraries
X	Hernandez, Theresa (President)	University Libraries
	Hill, Amy	Morgridge College of Education
	Hill, Kymbella	Business Services
	Ingarfield, Lisa	Graduate School of Social Work
X	Jackson, Cheryl	Center for Teaching and Learning



STAFF ADVISORY COUNCIL

X	Kahl, Brittany	GSPP
X	Kaufman, Cathy	Newman Center
	Kitta, Jan	MARCOMM
	Le, Linda	English Language Center
X	Martella, Jessica	University Advancement
X	Michel, Richard	Conference, Events and Special Programs
	Milnes Chester, Elise	Student Life (elected)
	Nierling, Ulli	Controller
X	Ramirez, Liza	Registrar
	Robinson, Alex	Bursar's Office
X	Runkel, Katie	AHSS/Arts and Humanities
X	Ryan, Joe	CSV
X	Schellman, Julie	Graduate School of Professional Psychology
X	Smith, Molly	University College (elected, co-rep)
	Steele, Leann	Sturm College of Law
X	Tankersley, Rebecca	Fischer Early Learning Center
X	Westendorf, Lisa	Financial Aid

CALL MEETING TO ORDER – 11:40 AM

- I. Announcement of new VP, Joseph Ryan
- II. Abrasive Conduct Committee
 - a. If you are interested, please let Theresa know
 - b. Time commitment TBD
- III. Departmental updates – starting next month 1-2 departments will be allowed to talk about changes/new events occurring in their area
 - a. Registrar:
 - i. advising for winter 2016 term
 - b. AHSS:
 - i. Guys and Dolls discount tickets available
 - c. HR:
 - i. Performance review coming to an end in late October/early November



STAFF ADVISORY COUNCIL

- ii. If your supervisor does not approve your performance review, the employee will receive a zero in the merit system
 - iii. The supervisor for the majority of the year will be required to complete the performance review evaluation
 - iv. Leadership Academy application deadline is 11/4. More information will be available on the website
- d. Fisher:
 - i. Now accepting applications for the 16-17 year
- e. MARCOM:
 - i. Impact 2025 plan review. For more information contact MARCOM
- f. Athletics:
 - i. FanJam 10/14 – free to all!
 - ii. Women’s Lacrosse meet on Friday 10/16
 - iii. Men’s Lacrosse meet & Swim meet on Saturday, 10/17
- g. GSPP:
 - i. 11/9 Panel discussion at 5pm
 - ii. New masters in Sports Coaching
- h. Campus Safety:
 - i. New task force for feedback will meet once per quarter starting 10/27
- i. DCB:
 - i. Final interviews for the Director of Advancement
- j. Advancement:
 - i. This weekend is parents weekend/Homecoming
 - ii. In the middle of 6 new position interviews
- k. UTS:
 - i. Banner/Pioneerweb/ibanner etc will be down for maintenance starting Sunday 10/18 midnight-6am



STAFF ADVISORY COUNCIL

- ii. More information at support.du.edu
 - l. OTL:
 - i. 2 new staff members
 - ii. Ben Johnson is the new Canvas Support guru
 - m. Center for Statistics/Visualization
 - i. 11/9 meeting for more information on this department at 11a-2p
 - n. Facilities:
 - i. New tags/registrations will be available for University vehicles in November
- IV. Upcoming events
 - a. DU impact 2025 meeting 10/15 with Chancellor Chopp and Provost Kvistad
 - b. Half the Sky Fair this Saturday at the Chambers Center
 - c. This weekend is Homecoming weekend
 - d. We may have a session during Professional Development Week on Friday February 19th with Ed Tate for SAC only. See edtate.com for more information
 - e. Childcare survey will be sent out on Friday, 10/16
- V. Committees
 - a. Executive committee
 - b. Standing committee
 - i. Outreach committee
 - ii. Staff Awards
 - c. Collaboration/Community Committee
 - i. Coat drive
 - ii. Employee appreciation
 - iii. Childcare task force
 - iv. Springfest
 - v. 5K



STAFF ADVISORY COUNCIL

- d. Event volunteers do NOT have to be a member of SAC
 - e. Idea: first meeting of the year, have co-chairs for each committee talk to interested SAC members
- VI. By-laws
- a. Name and Purpose
 - i. Who do we represent? (staff, student employees, hourly, etc)
 - b. Membership
 - i. What is the purpose of the 6 months of employment?
 - ii. Are you required to be a full-time employee?
 - iii. Is the supervisor permission required?
 - iv. Should we create sub-committee to determine these questions?
 - c. Send updates on by-laws to Joseph.ryan@du.edu

Meeting adjourned at 1:02 pm

Next Meeting:

November 11, 2015

11:30am to 1:00pm

Location: Anderson Academic Commons