



UNIVERSITY of DENVER

CAMPUS LIFE & INCLUSIVE EXCELLENCE
Disability Services Program

Request for Accommodation

**The University of Denver holds these requests and information private.
They are not included in your permanent academic records.**

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, the University of Denver (DU) has designated the Disability Services Program (DSP) as the only authorized office to receive documentation and determine eligibility for reasonable accommodations for admitted students on the basis of disability. DSP engages in an interactive process and considers each individual's condition, history, request and the essential elements of DU's programs, services and activities to determine eligibility.

Accommodations (academic adjustments, auxiliary aids and reasonable modifications) are determined individually and are intended to minimize barriers and/or the effects of the impact of specific limitations caused by a disability in order for a qualified student to have equal opportunities for participation. The University may require further documentation to substantiate the request for accommodations. DSP staff review requests typically within 2 weeks.

DU ID: _____

NAME: _____

ADDRESS: _____

City: _____ State: _____ Zip: _____

D.O.B. _____ Phone(s): (H) _____ (C) _____

E-mail: _____@du.edu Major (if chosen): _____

First Quarter and Year in Attendance at DU: Fall Winter Spring Summer 20_____

Academic Level: Freshman Sophomore Junior Senior Graduate Law Transfer

Type of Disability/Medical Condition and/or diagnosis (If multiple, list all for which you are requesting accommodation)?

Functional Limitation(s) – How does your disability affect your participation in academic work, programs or services? What are some of the barriers you expect to encounter?

Please describe any formal or informal accommodations you have used in the past and where you used them.

What accommodations are you requesting at DU? (be as specific as possible) – if needed see the DSP Student Handbook for descriptions of accommodations; [DSP Student Handbook](#).

Sometimes knowing more about a students' background will help DSP understand how best to work with you. Please feel free to share with us information about your family, community, culture, race, ethnicity or other factors that impact your disability and education.

Student Rights and Responsibilities: Memorandum of Understanding and Agreement

It is important that you are aware of your rights and responsibilities as well as the University of Denver's policies and procedures regarding the arrangement of appropriate accommodations for your disability. You have been given access to this information through the Disability Services Program Student Handbook from the University of Denver, in either hard copy, online at www.du.edu/dsp, or in another alternate format if requested.

- I have received a copy or been offered access to the current issue of the [University of Denver Disability Services Program Student Handbook](#).
- I agree to read this Handbook including all sections that are pertinent to the accommodations that have been approved for me through the accommodation request process.
- I agree to adhere to the policies and procedures in the Handbook to ensure appropriate administration of accommodations.
- If accommodations that have been determined to be appropriate for me are not described in the Handbook, I agree to consult with the DSP Accommodations Specialist assigned to me regarding the procedures for that accommodation.

I acknowledge I have read and understand the above information.

I agree to permit Disability Services Program staff to contact faculty and University of Denver staff, on a need to know basis, to relay information regarding my accommodations. I will notify DSP staff in writing if I do not wish to grant this permission.(Required)

I agree

Materials may be submitted by:

Email: dsp@du.edu

Fax: 303-871-2248

Mail:

Disability Services Program
Ruffatto Hall, Rm 440
1999 E. Evans Ave.
Denver, CO 80208

In Person: Ruffatto Hall, Room 440

Questions?

Please call: 303-871-3241

Student Signature: _____ Date: _____