KNOW THE CODE

INTEGRITY • RESPECT • RESPONSIBILITY
Welcome to the

UNIVERSITY OF DENVER

The staff in the
Student Conduct
are excited for your arrival.
One great and often anticipated parts of college is the independence and freedom you’ll gain.

We can imagine that you have lots of questions and you might be nervous or anxious about starting your college experience – believe us, that’s VERY normal.
You’ll soon be responsible for making many decisions that will have a direct impact on your future.

As a new community member at the University of Denver we want you to know what we expect from you.
As a University of Denver Pioneer I pledge…

• to act with INTEGRITY and pursue academic excellence;
• to RESPECT differences in people, ideas, and opinions and;
• to accept my RESPONSIBILITY as a local and global citizen;

Because I take pride in the University of Denver I will uphold the Honor Code and encourage others to follow my example.
Our expectations can be found in the Honor Code listed under Student Conduct Policies.
Our **Student Conduct Policies** were created to help keep our community and all of its members safe and healthy.

Now let’s take a look at a few of our **Student Conduct Policies**...
ACADEMIC MISCONDUCT.

- Plagiarism, including any representation of another’s work or ideas as one’s own in academic and educational submissions.

- Cheating, including any actual or attempted use of resources not authorized by the instructor(s) for academic submissions.

- Fabrication, including any falsification or creation of data, research or resources to support academic submissions.

IMPORTANT NOTE: Remember that you’ll be here for an education. The University values integrity and does not tolerate academic misconduct. When in doubt ask your instructor! You’ll be better safe than sorry.
If you’re under twenty one (21) years of age you are not permitted to drink or possess alcohol.

If you’re twenty one (21) years of age or older you are still expected to behave responsibly if you choose to drink alcohol.

**IMPORTANT NOTE:** The *Guide to Residence Living* has policies specific to the residence halls. While living in our residence halls you are not permitted to have empty (“trophy”) bottles in your room and you are not permitted to be in the presence of alcohol if you are under 21.
You are not permitted to have, use, make or distribute a fake ID.

**IMPORTANT NOTE:** We take ID’s very seriously! Please do not go out a purchase one! In addition to the fact that fake ID’s are illegal you are jeopardizing the opportunity to study abroad.
You are not permitted to have, use, make or distribute any *Federally Illegal* drug (including marijuana) or drug paraphernalia.

You are also not permitted to have or use any prescription drug or other controlled substance except under the direction of a licensed physician.

Marijuana, including Medical Marijuana, is prohibited on campus.

**IMPORTANT NOTE:** Even if you have a Medical Marijuana Registry Identification Card you can’t have or use marijuana on campus including residence halls. Drug paraphernalia of any kind is not allowed on campus.
**SEXUAL MISCONDUCT.**

You **must** have effective consent* prior to engaging in any physical act that is sexual in nature.

**IMPORTANT NOTE:** *Effective consent* is defined as informed, mutually understandable words and/or actions which indicate a willingness to participate in and/or allow a specific activity, freely and actively given by a person with the current mental capacity to make rational decisions. A person may be without such capacity due to the influence of alcohol and/or other drugs. Consent is not effective if it results from the use of physical force, threats, intimidation, or coercion. A person always retains the right to revoke consent at any point during an activity.
The University has a concern and responsibility for preserving the well-being of all members of our community; therefore all issues of substance misuse must be addressed. Since the health and safety of students are of primary importance at the University of Denver, students are expected to not only look out for their own health and safety but also for that of their peers. When a person’s health or safety is threatened, immediate action must be taken.

When the assistance of a University Official or emergency services is sought for oneself or others in an emergency, a formal student conduct record may not be created for those involved in the incident. However, students involved may be required to attend a meeting with a Student Conduct staff member and may be required to complete educational outcomes in lieu of the formal student conduct process. The University will always consider the unique nature of the incident and roles of those who may have been involved.
SO HOW DOES THE STUDENT CONDUCT PROCESS WORK?
#1 INCIDENT REPORT: If any alleged violation of Student Conduct Policies and/or Residential Living Policies occurs, an incident report is written by Resident Assistants, Campus Safety, or even the Denver Police Department. Academic Misconduct reports are most often written by course instructors.

**IMPORTANT NOTE:** If you are documented in an incident report that does not mean that you are responsible for any violations. We recognize that the report is only one perspective of an incident.
A Student Conduct Administrator will review the report and determine if it’s possible that any student may have violated any policies. Then 1 of the 3 following things will happen:

- You’ll receive a Notice of Hearing (most common)
- You’ll receive an Option Letter*
- No further action will be taken.

*An Option Letter means that you can choose to accept responsibility for the alleged violations and complete the assigned outcomes or you can have a student conduct hearing.
#3 **NOTIFICATION:** A Notice of Hearing letter would be emailed to you and include the policies you are charged with and the incident report from the incident. The Notice of Hearing will also include the date, time, and location of your hearing. It is not mandatory for you to attend the hearing, but if you don’t, a decision will be made without your input.

**IMPORTANT NOTE:** If we ask to meet with you we really do want a chance to talk with you to get to know you and gain your perspective on that incident.
#4. **STUDENT CONDUCT MEETING:** During a student conduct hearing a Student Conduct Administrator will want to get to know you and hear your perspective of that incident. Based on all of the information available at that time they will have to determine if you are **RESPONSIBLE** or **NOT RESPONSIBLE** for each of the charges.

**IMPORTANT NOTE:** When there are multiple people involved in an incident the Student Conduct Administrator may need to wait until they have met with everyone involved before making a decision.
STUDENT CONDUCT PROCESS:

#5 DETERMINATION OF RESPONSIBILITY: After your hearing you’ll receive a Notice of Decision letter via email. If you are found **NOT RESPONSIBLE** for all of the charges this will be the end of the student conduct process for you. If you are found **RESPONSIBLE** for any violations you will be assigned educational outcomes.

IMPORTANT NOTE: Educational outcomes are intended to encourage students to begin to explore who was impacted by their behavior and how. We expect that students will learn from their experience and make more appropriate decisions in the future to make the most of their DU experience.
There are two types of outcomes, inactive and active. Inactive outcomes include warnings, probation, suspension, and dismissal. There are a wide variety of active outcomes that may require a student to do a written assignment, meet with one of our many student service offices, attend a skill building workshop, or complete substance abuse treatment.

**IMPORTANT NOTE:** We DO NOT have a 3 strikes system. However, we have an expectation that students will learn from their experiences and we will do our best to facilitate that learning.
Any decision made by a Student Conduct Administrator can be appealed but ONLY in the following circumstances:

- The existence of procedural errors so substantial that it greatly impacted the findings, responsibility determination and/or the ultimate outcomes
- Presentation of new and significant evidence which was not reasonably available at the time of the initial hearing and would likely alter the findings, responsibility determination and/or the ultimate outcomes or;
- The outcomes imposed are substantially disproportionate to the severity of the violation.

IMPORTANT NOTE: Not agreeing with the hearing decision is not grounds for appeal.
Honor Yourself

Honor THE CODE

Integrity • Respect • Responsibility
Now time for the quiz!

Click here to take the Know the Code Quiz

If you get at least 80% correct you’ll be entered into a drawing for $150 at the DU Bookstore!