



Pioneer Re-Engagement Program (PREP) Memo to Career Counselors

To: Career Counselors
From: PREP Coordinator in Student Conduct
Subject: Pioneer Re-Engagement Program (PREP)

Any student who is on *Student Conduct Probation* or *Deferred Suspension* has an opportunity to participate in the **Pioneer Re-Engagement Program (PREP)**. This program continues our efforts to offer educational outcomes while providing students the opportunity to re-engage with the campus community.

PREP is designed for a student to demonstrate that, in the period following a serious violation of the Honor Code, they have taken steps to become productive and engaged member of the University community. Students who successfully complete PREP will be released early from their *Student Conduct Probation* or *Deferred Suspension* status, allowing students to become re-eligible for opportunities that are otherwise restricted by such a conduct status.

An integral part of this process is helping the student examine their career goals while studying at DU and the steps to reach these goals. Student Conduct believes that having knowledge and access to the resources that Career Services provides can greatly assist in this process.

If you have any questions, please contact the PREP Coordinator in Student Conduct at PREP@du.edu or at (303)871-4544.

Career Services Requirements – 2 Parts:

- **Part #1 - Comprehensive Consultation:**

We are first requiring students to schedule and complete *an hour long comprehensive consultation* regarding resume, job search, and available career resources. The consultation that you provide can include anything that you or the student finds to be helpful in their career pursuits. Students are instructed to call 303-871-2150 to schedule an hour-long comprehensive consult. Students have also been provided with a list of questions to ask a Career Counselor to assist in their learning.

- **Resume Review:** Students are required to submit an initial and updated resume as part of this requirement. Please be sure to remind a student to bring their resume with them/send an electronic version to be reviewed during the consultation.

- **Part #2 - Workshop:**

Students are required to attend one workshop offered by Career Services. As Career Services provides so many valuable workshops throughout the year, please discuss any upcoming workshops that are offered. Focus should be on workshops applicable and helpful to the individual student if possible. *If there are no upcoming workshops, Career Counselors are encouraged to brainstorm alternative options with students and then seek approval for options from the PREP Coordinator.

Confirmation Email Request:

Please send an email confirming that the student met with you with the date and time of the consultation, brought their resume for review, and attended a workshop. The confirmation email should be sent to the PREP Coordinator (PREP@du.edu) from a University of Denver (i.e., du.edu) email address. This will both help with transparent communication and mitigate some of the temptation for student forgery.