University of Denver
Undergraduate Student Government
Student Organizations Committee

Student Organization General Approval Criteria Sheet

1. **Purpose of the Organization**
   a. How will the organization be inclusive to the entire campus community?
   b. In what way does the organization seek to benefit the campus and/or greater Denver community?

2. **Planned Events**
   a. Specific events you have planned for the year/each quarter
   b. Planned meeting frequency and content
   c. Why the org needs student activity fee funding to put on such events
   d. Why the org needs to be an approved organization to host such events (specific capacities needed to run the org)

3. **Recruitment**
   a. Strategies the org will implement to recruit new members
   b. Affirming that recruitment will be inclusive and not targeted

4. **Roster**
   a. Follow provided template for a roster of all org members; leadership titles aside from President, Vice-President, and Treasurer are classified at the discretion of the org
   b. DU emails and student ID numbers of the leadership must be provided, while DU emails must be provided for all members.
   c. Roster must constitute actively enrolled DU undergraduate students. Graduate students, alumni, and community members cannot be counted in your official roster.

5. **Member Signatures**
   a. Follow provided template for all signature requirements
   b. Handwritten date and signatures by President and Advisor

6. **Constitution**
   a. The student organization’s constitution has followed the guidelines provided in the template constitution.