

Chicago Manual of Style: Notes System

See Chapter 14 “Notes and Bibliography” in the *Chicago Manual of Style* (16th ed.), the webpage “Chicago Style Q&A” at chicagomanualofstyle.org, or the University Writing Center for additional help.

Introduction to Notes System CMS, 16th ed. Chapter 14, Section 14

In the Notes System, you have the option of citing sources either as “footnotes” at the bottom of each page or as “endnotes” at the end of your document. In addition to notes, a supplemental bibliography is preferred by many professors and publishers. If you decide not to have a bibliography, then the first time you cite a source, complete bibliographic information must be given in a “long note” (see below). Each subsequent mention of that source can use a “short note” (see below). If you include a bibliography at the end of your paper, there is no need to use long notes.

Note Insertion 14.21

A superscript Arabic number (1, 2, 3, etc.) should be placed at the end of a sentence, clause or quotation, following punctuation.* In documents with only a few notes, you may use superscript symbols, like the previous asterisk.

Long Notes 14.15-18

In long notes, you must separate information with commas: author names (first last), title, publication information (in parentheses), and pages cited:

10. Salman Akhtar, *Comprehensive Dictionary of Psychoanalysis* (London: Karnac Books, 2009), 26.

Short Notes 14.24-31

Short notes include only the last name(s) of the author(s), an abbreviated title of fewer than four keywords in their original order, and pages cited. For sources with two or three authors, you should include all their names; for three or more authors, include only the first name, followed by *et al.* When two or more subsequent notes reference the same source, use *Ibid.* after the first note and provide changed page numbers if necessary.

11. Akhtar, *Dictionary of Psychoanalysis*, xi.
12. *Ibid.*, xiii.

Bibliographic Entries 14.56-71

If you are using a Bibliography, you will need to create a page titled “Bibliography” with entries containing roughly the same information as your long notes. In bibliographic entries, elements are separated with periods rather than commas: the first author name is inverted and alphabetized; page numbers are written for only book or journal selections; subsequent lines are indented; repeated author names are represented by a 3-em dash.

Akhtar, Salman. *Comprehensive Dictionary of Psychoanalysis*. London: Karnac Books, 2009.
———. *Matters of Life and Death: Psychoanalytic Reflections*. London: Karnac Books, 2011.

* To insert a note using Microsoft Word, click the “Insert” menu. Select “Reference,” then “Footnote.” Under “Location,” choose endnotes or footnotes. Under “Format,” choose a numbering style.

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Long Notes

- | | |
|--------------------------------------|---|
| book
14.68-110 | 1. Sigmund Freud, <i>On Dreams: The Standard Edition</i> (New York: W. W. Norton & Company, 1980), 74. |
| digital book
14.166-169 | 2. William Vollman, <i>Europe Central</i> (New York: Penguin, 2005), Kindle edition, chap. 4. |
| selection
14.111-113 | 3. Julia Kristeva, "The Wheel of Smiles," in <i>Freud and Freudians on Religion: A Reader</i> , ed. Donald Capps (London: Yale University Press, 2001), 347. |
| journal article
14.170-183 | 4. Donald Spence, "The Rhetorical Voice of Psychoanalysis," <i>Journal of the American Psychoanalytic Association</i> 38.8 (1990): 501. |
| online article
14.184-198 | 5. Diane Davis, "Identification: Burke and Freud on who you are," <i>Rhetoric Society Quarterly</i> 38, no. 2 (2008): 123, accessed June 27, 2011, doi: 10.1080/02773940701779785. |
| webpage
14.243-245 | 6. "Timeline," last modified July 5, 2011, accessed May 7, 2011, http://www.freud.org.uk/education/timeline . |
| blog entry
14.246 | 7. Eugene Mahon, "Sonnet for Sigmund Freud's Birthday" <i>International Psychoanalysis</i> (blog), May 5, 2011, http://internationalpsychoanalysis.net/category/poetry/ . |
| online media
14.280 | 8. "Dora's First Dream," YouTube video, 4:07, from submission to <i>Freudblog</i> (blog), posted by "tufftywork," April 29, 2011, http://freudblog.blogspot.com/2011/04/doras-first-dream-fixed.html . |

Bibliography

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| online article | Davis, Diane. "Identification: Burke and Freud on who you are." <i>Rhetoric Society Quarterly</i> 38, no. 2 (2008): 123-147. Accessed June 27, 2011. doi: 10.1080/02773940701779785. |
| webpage | Freud Museum. "Timeline." Freud Museum education. Last Modified July 5, 2011. http://www.freud.org.uk/education/timeline . |
| book | Freud, Sigmund. <i>On Dreams: The Standard Edition</i> . New York: W. W. Norton & Company, 1980. |
| selection from longer work | Kristeva, Julia. "The Wheel of Smiles," in <i>Freud and Freudians on Religion: A Reader</i> , edited by Donald Capps, 311-315. London: Yale University Press, 2001. |
| blog entry | Mahon, Eugene. "Sonnet for Sigmund Freud's Birthday." <i>International Psychoanalysis</i> (blog), May 5, 2011. http://internationalpsychoanalysis.net/category/poetry . |
| journal article | Spence, Donald. "The Rhetorical Voice of Psychoanalysis." <i>Journal of the American Psychoanalytic Association</i> 38.8 (1990): 579-603. |
| online media | Tufftywork. "Dora's First Dream." YouTube video, 4:07. http://freudblog.blogspot.com/2011/04/doras-first-dream-fixed.html . |
| digital book | Vollman, William. <i>Europe Central</i> . New York: Penguin, 2005. Kindle edition. |

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