PERFORMANCE MANAGEMENT AT DU

VIEW FINAL REPORTS & COMMENTS

FOR PERFORMANCE PLANNING AND PERFORMANCE REVIEW DOCUMENTS

LOGGING IN

1. Log into PioneerWeb
2. Under the Employee Tab, in the My Resources box, open Performance Management folder and select Performance System Login
3. Enter your DU credentials (firstname.lastname@du.edu and password) which will bring you to the home screen where you can see your performance managment tasks.


SYSTEM NAVIGATION

- To return to the Home screen at any time, click on the Pioneer@Work logo at the top left.
- Utilize the "Your Action Items" section to engage with all active tasks throughout the Performance cycle.
- Click "View your Profile" to view your Bio, Actions and a Snapshot of your progress.
- Click "View Goals" to view the items in the Job Goals and Objectives.
- This navigation is also accessible through the hamburger menu ☰ at the top right.

VIEW COMPLETED REPORTS AND SEE "MANAGER COMMENTS"
This includes Performance Planning and Performance Review reports.

1. Click on the "Hamburger Menu" in the top right and select Performance Management
2. Select Performance Reviews
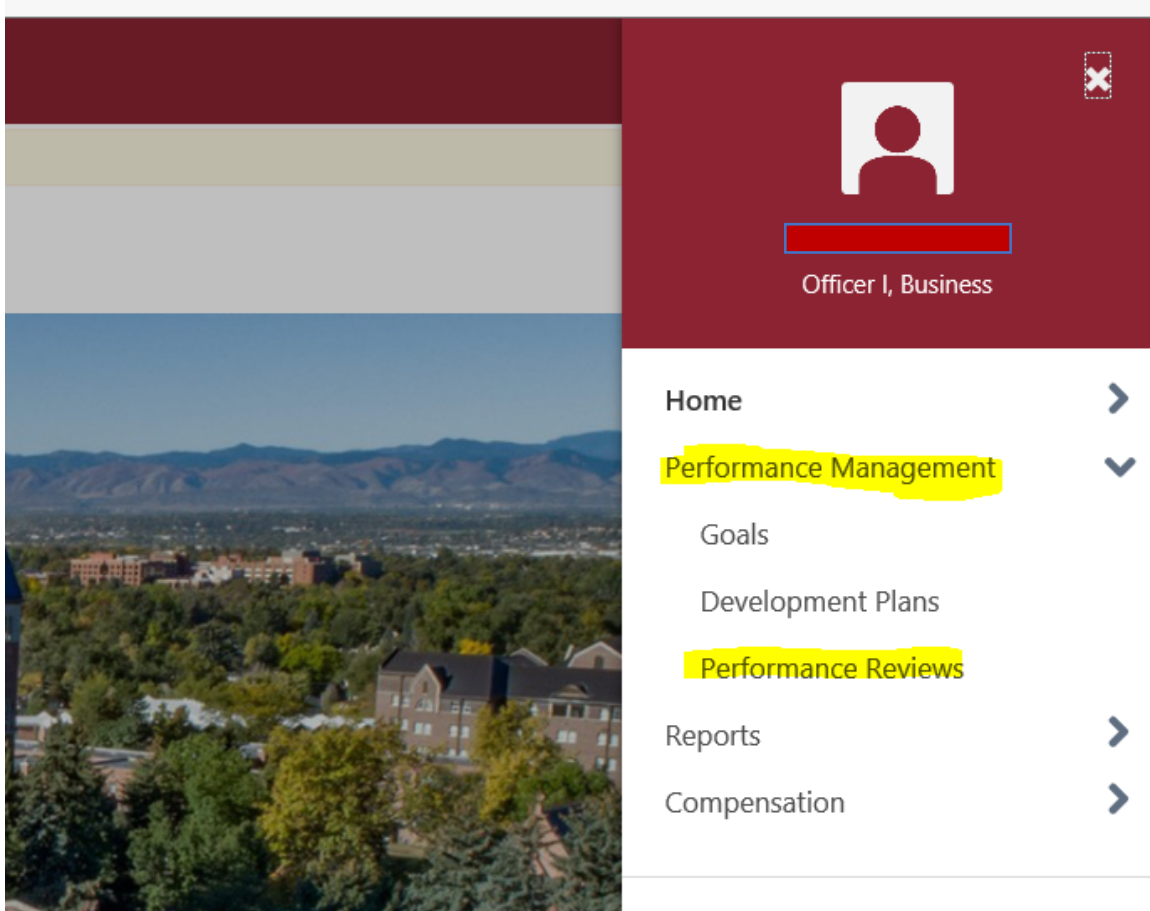
3. Click on "My Personal Reviews" and then on the red link of the report you are seeking, for example, "2019 – 2020 Performance Planning".

4. This will open a document that contains all comments.

QUESTIONS?

Reach out to performancemanagment@du.edu